Massachusetts Department of Environmental Protection  
Transmittal Form for Permit Application and Payment

**A. Permit Information**

<table>
<thead>
<tr>
<th>BRPWO08A</th>
<th>NPDES Storm Water General Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit Code: 7 or 8 character code from permit instructions</td>
<td>Name of Permit Category</td>
</tr>
<tr>
<td>Notice of Intent for discharges from a Small Municipal Separate Storm Sewers</td>
<td>Type of Project or Activity</td>
</tr>
</tbody>
</table>

**B. Applicant Information – Firm or Individual**

**Town of Sherborn**

<table>
<thead>
<tr>
<th>Name of Firm</th>
<th>Or, if party needing this approval is an individual enter name below:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name of Individual</td>
<td>First Name of Individual</td>
</tr>
<tr>
<td>Street Address</td>
<td></td>
</tr>
<tr>
<td>City/Town</td>
<td></td>
</tr>
<tr>
<td>Paul G. Scott</td>
<td>Contact Person</td>
</tr>
<tr>
<td>MA</td>
<td>01770</td>
</tr>
<tr>
<td>State</td>
<td>Zip Code</td>
</tr>
<tr>
<td>508-651-7878</td>
<td>Telephone # and extension</td>
</tr>
<tr>
<td><a href="mailto:paulscott8@msn.com">paulscott8@msn.com</a></td>
<td>e-mail address (optional)</td>
</tr>
</tbody>
</table>

**C. Facility, Site or Individual Requiring Approval**

**Town of Sherborn**

<table>
<thead>
<tr>
<th>Name of Facility, Site or Individual</th>
<th>19 Washington Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address</td>
<td>Shrewsbury</td>
</tr>
<tr>
<td>City/Town</td>
<td>MA</td>
</tr>
<tr>
<td>State</td>
<td>Zip Code</td>
</tr>
<tr>
<td>508-651-7878</td>
<td>Telephone # and extension</td>
</tr>
<tr>
<td>e-mail address (optional)</td>
<td></td>
</tr>
</tbody>
</table>

**D. Application Prepared by (if different from Section B)**

**Sherborn Highway Department**

<table>
<thead>
<tr>
<th>Name of Firm or Individual</th>
<th>19 Washington Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Shrewsbury</td>
</tr>
<tr>
<td>City/Town</td>
<td>MA</td>
</tr>
<tr>
<td>State</td>
<td>Zip Code</td>
</tr>
<tr>
<td>508-651-7878</td>
<td>Telephone # and extension</td>
</tr>
<tr>
<td>LSP Number (21E only)</td>
<td></td>
</tr>
</tbody>
</table>

**E. Permit - Project Coordination**

Is this project subject to MEPA review? ☐ yes ☑ no  
If yes, enter the project's EEOA file number - assigned when an Environmental Notification Form is submitted to the MEPA unit:  
EOEA file number  
Is an Environmental Impact Report Required? ☐ yes ☑ no  
Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☑ no

List any other DEP permits that apply to this project:

<table>
<thead>
<tr>
<th>Permit Category</th>
<th>Date of Submission (tentative or actual)</th>
<th>Transmittal # if application already submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**F. Amount Due**

<table>
<thead>
<tr>
<th>Special Provisions:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Fee Exempt (city, town or municipal housing authority) (state agency if fee is $100 or less)</td>
</tr>
<tr>
<td>☐ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)</td>
</tr>
<tr>
<td>☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Check Number</th>
<th>Dollar Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:**

DEP, P.O. Box 4062, Boston, MA 02211
A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Sherborn Highway Department
   Name
   19 Washington Street
   Mailing Address
   Sherborn
   City/Town
   508-651-7878
   Telephone Number
   MA
   State
   paulscott8@msn.com
   Email (if available)

2. Municipality Name

   Town of Sherborn
   City/Town

3. Legal Status:

   ☐ Federal  ☒ City/Town  ☐ State  ☐ Tribal  ☐ Private

   ☐ Other public entity: Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   None - 9/30/03 According to Mr. Scott

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☒ yes  ☐ pending  ☐ no

B. Applicant Information (cont.)

wm08aapp • rev. 12/02  BRP WM 08A • Page 1 of 6
6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

- yes  □ pending  □ no

### C. Names of (Presently Known) Receiving Waters

<table>
<thead>
<tr>
<th>Receiving Water</th>
<th>No. of Outfalls</th>
<th>Listed as Impaired?</th>
<th>Impairment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indian Brook</td>
<td>6</td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td>6</td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Sewall Brook</td>
<td>1</td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td>2</td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Ward Pond</td>
<td>3</td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Unnamed stream to Bogastow Brook</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Unnamed Ponds</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td>□ Yes □ No</td>
<td>Specify</td>
</tr>
</tbody>
</table>

### D. Stormwater Management Program Summary
1. Public Education:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Advertise availability of information</th>
<th>Cable TV Advisory Committee</th>
<th>increase public awareness</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Post SWMP on Website</th>
<th>Town Website Committee</th>
<th>Public Outreach</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Provide literature to public</th>
<th>Board of Selectmen</th>
<th>Well informed public</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Specify Best Management Practice</th>
<th>Responsible Dept./Person Name</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Public Participation:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Participate in the development, Specify Best Management Practice</th>
<th>All Town Boards/Committees</th>
<th>Increase public involvement</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Introduce SWMP at public meetings</th>
<th>All Town Boards/Committees</th>
<th>Increase public involvement</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Continue household hazard waste collection</th>
<th>Recycling Committee</th>
<th>prevent/reduce pollutant discharge to MS4</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Specify Best Management Practice</th>
<th>Responsible Dept./Person Name</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D. Stormwater Management Program Summary (Cont.)
3. Illicit Discharge Detection and Elimination:

3.1
BMP ID #
Develop System Map
Specify Best Management Practice

Highway Dept.
Responsible Dept./Person Name
prevent/reduce pollutant discharges to MS4

3.2
BMP ID #
Identify & eliminate illicit connections/discharges

Highway Dept.
Responsible Dept./Person Name
Prevent/reduce pollutant discharges to MS4

3.3
BMP ID #
Review existing wetlands By-law

Conservation Commission
Responsible Dept./Person Name
Amend By-law to enforce permit regulations

3.4
BMP ID #
Review existing Ground water By-law

Groundwater Protection Comm
Responsible Dept./Person Name
Amend By-law to enforce permit regulations

BMP ID #
Specify Best Management Practice

Responsible Dept./Person Name
Specify Measurable Goal

4. Construction Site Runoff Control:

4.1
BMP ID #
see BMP #3.3
Specify Best Management Practice

Responsible Dept./Person Name
Specify Measurable Goal

4.2
BMP ID #
Review existing regulations
Specify Best Management Practice

Board of Health and Planning Board
Amend regulations to enforce permit regulations

4.3
BMP ID #
Construction Site inspection
Specify Best Management Practice

Building Inspector
Responsible Dept./Person Name
permit enforcement
Specify Measurable Goal

BMP ID #
Specify Best Management Practice

Responsible Dept./Person Name
Specify Measurable Goal

BMP ID #
Specify Best Management Practice

Responsible Dept./Person Name
Specify Measurable Goal

BMP ID #
Specify Best Management Practice

Responsible Dept./Person Name
Specify Measurable Goal

D. Stormwater Management Program Summary (Cont.)
5. Post Construction Runoff Control:

5.1
BMP ID #
Reviewing existing wetlands By-law
Conservation Commission Responsible Dept./Person Name Amend By-law to enforce permit regulations

5.2
BMP ID #
Review existing regulations Specify Best Management Practice
Board of Health and Planning Board Amend to enforce permit regulations

5.3
BMP ID #
Review site plan applications Specify Best Management Practice
Building, Highway Dept.s Conservation, Health Boards permit compliance Specify Measurable Goal

6. Municipal Good Housekeeping:

6.1
BMP ID #
Develop & implement program Specify Best Management Practice
Highway Dept. Responsible Dept./Person Name Reduce/prevent pollutant runoff from municipal operations

6.2
BMP ID #
Annually evaluate SWMP Specify Best Management Practice
All Boards, Committees and Departments Evaluation of BMP impact, appropriateness, compliance

6.3
BMP ID #
Record keeping and reporting Specify Best Management Practice
Highway Dept. Responsible Dept./Person Name track program Specify Measurable Goal

D. Stormwater Management Program Summary (cont.)
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

7. BMPs for Meeting TMDL:

7.1 check outfall flow
   BMP ID # Specified Best Management Practice
   Responsible Dept./Person Name
   Identify problems
   Specify Measurable Goal

7.2 test water quality
   BMP ID # Specified Best Management Practice
   Responsible Dept./Person Name
   Identify pollutant source
   Specify Measurable Goal

7.3 pollutant source removal
   BMP ID # Specified Best Management Practice
   Responsible Dept./Person Name
   Prevention of pollutant
   Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Robert T. Reed, Administrator, Town of Sherborn
Printed Name
Signature

7/22/03 Date