Hand-enter Your Transmittal Number → W 040276

Your unique Transmittal Number can be accessed online: http://www.state.ma.us/scripts/dep/transfrm.htm or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection

Transmittal Form for Permit Application and Payment

A. Permit Information

BRPWM08A

Permit Code: 7 or 8 character code from permit instructions

NPDES Stormwater General Permit

Type of Project or Activity

Stormwater

Name of Permit Category

B. Applicant Information – Firm or Individual

Town of Saugus

Name of Firm - Or, if party needing this approval is an individual enter name below:

Last Name of Individual

First Name of Individual

515 Main Street

Street Address

Saugus

City/Town

Mr. Joseph Attubato

Contact Person

e-mail address (optional)

MA

State

01906

Zip Code

781-231-4145

Telephone # and extension

C. Facility, Site or Individual Requiring Approval

Town of Saugus Storm Drain System

Name of Facility, Site or Individual the same as above

Street Address

City/Town

D. Application Prepared by (if different from Section B)

Camp Dresser & McKee Inc.

Name of Firm Or Individual

50 Hampshire Street

Address

Cambridge

City/Town

Brent McCarthy

Contact Person

LSP Number (21E only)

MA

State

02139

Zip Code

617-452-6000

Telephone # and extension

E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☐ no

If yes, enter the project's EOEA file number assigned when an Environmental Notification Form is submitted to the MEPA unit: ________________________

Is an Environmental Impact Report Required? ☐ yes ☐ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☐ no

List any other DEP permits that apply to this project:

<table>
<thead>
<tr>
<th>Permit Category</th>
<th>Date of Submission (tentative or actual)</th>
<th>Transmittal # if application already submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F. Amount Due

Special Provisions:

☑ Fee Exempt* (city, town or municipal housing authority) (state agency if fee is $100 or less)

☐ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)

☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check Number

Dollar Amount

Date

JUL 28 2003

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:

DEP, P.O. Box 4062, Boston, MA 02211

Transmittal Form • rev. 5/03
A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:
   
   Mr. Joseph Attubato, Director of Public Works  
   Name  
   515 Main Street  
   Mailing Address  
   Saugus  
   City/Town  
   MA  
   State  
   781-231-4145  
   Telephone Number  
   Email (if available)

2. Municipality Name  
   Town of Saugus  
   City/Town

3. Legal Status:  
   □ Federal  
   □ City/Town  
   □ State  
   □ Tribal  
   □ Private  
   □ Other public entity: Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:  
   Massachusetts District Commission (MDC) roadways

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?
   □ yes  
   □ pending  
   □ no

JUL 28 2003
B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

- [x] yes  
- [ ] pending  
- [ ] no

C. Names of (Presently Known) Receiving Waters

<table>
<thead>
<tr>
<th>Receiving Water</th>
<th>No. of Outfalls</th>
<th>Listed as Impaired?</th>
<th>Impairment</th>
</tr>
</thead>
</table>
| Saugus River         | Unknown         | [x] Yes  
| Name                 | Number          | [ ] No             | Organic enrichment/low DO, pathogens, oil and grease, thermal modifications, flow alteration, and other habitat alterations |
| Hawkes Pond          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Hawkes Brook         | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Walden Pond          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Birch Pond           | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Spring Pond          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Griswold Pond        | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Crystal Pond         | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Stevens Pond         | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Camp Nihan Pond      | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Shute Brook          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Fiske Brook          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Pines River          | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Bear Creek           | Unknown         | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Name                 | Number          | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
| Name                 | Number          | [ ] Yes  
| Name                 | Number          | [x] No             | Specify                                                                     |
### D. Stormwater Management Program Summary

1. Public Education:

   1-1  
   **BMP ID #**  
   Include an article/brochure about stormwater in the annual Consumer Confidence Report.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works</th>
<th>Article/brochure distributed annually to all residents.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   1-2  
   **BMP ID #**  
   Include stormwater information in water and sewer bills once per year.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works</th>
<th>Inserts mailed in consumer water and sewer bills once per year.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   1-3  
   **BMP ID #**  
   Offer to give a stormwater presentation for school children.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works or Conservation Commission</th>
<th>School superintendent contacted.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   1-4  
   **BMP ID #**  
   Maintain signs for pet waste clean-up at schools and parks.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works</th>
<th>Number of signs inspected.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   1-5  
   **BMP ID #**  
   Give an annual update of the Stormwater Management Plan at a televised Selectmen's meeting.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works or Conservation Commission</th>
<th>Annual update of the SWMP at a televised Selectmen's meeting.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

   1-6  
   **BMP ID #**  
   Staff a table with information about stormwater at Founder's Day each year.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Department of Public Works</th>
<th>Table staffed each year; number of brochures handed out.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Public Participation:

   2-1  
   **BMP ID #**  
   Comply with state public notification guidelines at MGL Chapter 39 Section 23B.  
   **Specify Best Management Practice**

<table>
<thead>
<tr>
<th>Town Clerk</th>
<th>Notices posted in current locations.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management  
BRP WM 08A NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

2-2  
**BMP ID #**  
Provide in-kind support for citizen clean-ups.  
Specify Best Management Practice  
**Department of Public Works**  
Responsible Dept./Person Name  
Number of clean-ups for which services are provided.  
Specify Measurable Goal

3. Illicit Discharge Detection and Elimination:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Activity Description</th>
<th>Department of Public Works</th>
<th>Responsible Dept./Person Name</th>
<th>Percent of outfalls screened.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-1</td>
<td>Conduct dry weather outfall screening.</td>
<td>Department of Public Works</td>
<td>Responsible Dept./Person Name</td>
<td>Percent of outfalls screened.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>3-2</td>
<td>Map stormwater outfalls and receiving waters.</td>
<td>Department of Public Works</td>
<td>Responsible Dept./Person Name</td>
<td>Map created.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>3-3</td>
<td>Map the stormwater collection system in a GIS.</td>
<td>Department of Public Works</td>
<td>Responsible Dept./Person Name</td>
<td>GIS of stormwater system created.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>3-4</td>
<td>Develop and implement a plan to identify and remove non-stormwater discharges to the MS4.</td>
<td>Department of Public Works</td>
<td>Responsible Dept./Person Name</td>
<td>Number of illicit connections found and removed.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>3-5</td>
<td>Develop a bylaw to require inspection of new construction for correct connection to the sanitary sewer.</td>
<td>Town Attorney</td>
<td>Responsible Dept./Person Name</td>
<td>Draft bylaw developed and presented to Town Meeting.</td>
<td>Specify Measurable Goal</td>
</tr>
</tbody>
</table>

4. Construction Site Runoff Control:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Activity Description</th>
<th>Department of Public Works</th>
<th>Responsible Dept./Person Name</th>
<th>Draft bylaw developed and presented to Town Meeting.</th>
</tr>
</thead>
<tbody>
<tr>
<td>4-1</td>
<td>Develop a Construction Site Erosion and Sediment Control Plan</td>
<td>Town Attorney</td>
<td>Responsible Dept./Person Name</td>
<td>Draft bylaw developed and presented to Town Meeting.</td>
</tr>
<tr>
<td>4-2</td>
<td>Require a waste management plan at construction sites</td>
<td>Planning Board, Conservation Commission</td>
<td></td>
<td>Regulatory mechanism in place for requiring a waste disposal.</td>
</tr>
<tr>
<td>4-3</td>
<td>Continue to review site plans for stormwater impacts.</td>
<td>Planning Board, Inspection Services, Conservation</td>
<td></td>
<td>Protocol for site plan reviews developed.</td>
</tr>
<tr>
<td>4-4</td>
<td>BMP ID #</td>
<td>Consider public input for new construction sites.</td>
<td>Planning Board and DPW Responsible Dept./Person Name</td>
<td>Number of public hearings; complaint log kept.</td>
</tr>
<tr>
<td>-----</td>
<td>---------</td>
<td>--------------------------------------------------</td>
<td>-------------------------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>4-5</td>
<td>BMP ID #</td>
<td>Continue inspection of erosion and sediment controls.</td>
<td>Planning Board, Inspection Services, and Conservation</td>
<td>Number of inspections conducted.</td>
</tr>
</tbody>
</table>

5. Post Construction Runoff Control:

<table>
<thead>
<tr>
<th>5-1</th>
<th>BMP ID #</th>
<th>Continue Enforcing the Storm Drainage General Requirements and the Hillside Protection Bylaws.</th>
<th>Planning Board Responsible Dept./Person Name</th>
<th>Number of new project plans reviewed for compliance with the Storm Drainage General Requirements and the Hillside Protection bylaw. Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>5-2</td>
<td>BMP ID #</td>
<td>Specify a stormwater BMP manual to be used for consistent design and performance standards.</td>
<td>Town Engineer and Town Attorney Responsible Dept./Person Name</td>
<td>BMP manual selected. Specify Measurable Goal</td>
</tr>
</tbody>
</table>

5-3 | BMP ID # | Develop a draft bylaw that ensures long-term maintenance of private structural BMPs. | Town Attorney and Planning Board Responsible Dept./Person Name | Draft bylaw developed and presented to Town Meeting. Specify Measurable Goal |

Specify Best Management Practice

6. Municipal Good Housekeeping:

<table>
<thead>
<tr>
<th>6-1</th>
<th>BMP ID #</th>
<th>Identify sensitive receptors (such as wetlands, beaches, etc.) within the Town.</th>
<th>Department of Public Works Responsible Dept./Person Name</th>
<th>List of sensitive receptors developed, staff notified. Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>6-2</td>
<td>BMP ID #</td>
<td>Sweep all streets twice per year.</td>
<td>Department of Public Works Responsible Dept./Person Name</td>
<td>Percent of streets swept annually. Specify Measurable Goal</td>
</tr>
<tr>
<td>6-3</td>
<td>BMP ID #</td>
<td>Calibrate salt spreaders twice per year and monitor industry standards and practices.</td>
<td>Department of Public Works Responsible Dept./Person Name</td>
<td>Maintain documentation of amount of deicers used. Specify Measurable Goal</td>
</tr>
<tr>
<td>BMP ID #</td>
<td>BMP ID #</td>
<td>BMP ID #</td>
<td>BMP ID #</td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>----------</td>
<td>----------</td>
<td>----------</td>
<td></td>
</tr>
<tr>
<td>Minimize impacts from vehicle maintenance.</td>
<td>Maintain the storm drain system.</td>
<td>Train staff to minimize chemical applications in parks and other landscaped areas.</td>
<td>Control illegal dumping.</td>
<td></td>
</tr>
<tr>
<td>Department of Public Works</td>
<td>Department of Public Works</td>
<td>Department of Public Works</td>
<td>Department of Public Works</td>
<td></td>
</tr>
<tr>
<td>Responsible Dept./Person Name</td>
<td>Responsible Dept./Person Name</td>
<td>Responsible Dept./Person Name</td>
<td>Responsible Dept./Person Name</td>
<td></td>
</tr>
<tr>
<td>Employee training held; materials inventory developed.</td>
<td>Number of catch basins cleaned annually.</td>
<td>Employee training held; materials inventory developed.</td>
<td>Number of signs posted; number of cleanups supported.</td>
<td></td>
</tr>
<tr>
<td>Specify Measurable Goal</td>
<td>Specify Measurable Goal</td>
<td>Specify Measurable Goal</td>
<td>Specify Measurable Goal</td>
<td></td>
</tr>
<tr>
<td>6-4</td>
<td>6-5</td>
<td>6-6</td>
<td>6-7</td>
<td></td>
</tr>
<tr>
<td>Hold Annual Household Hazardous Waste Drop-off Day</td>
<td>Plant a new tree to replace every tree removed by the Town each year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inspection Services</td>
<td>Department of Public Works and Tree Committee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Responsible Dept./Person Name</td>
<td>Responsible Dept./Person Name</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At least one household hazardous waste drop-off day held per year.</td>
<td>The same number or more trees planted than cut down each year.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Specify Measurable Goal</td>
<td>Specify Measurable Goal</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. BMPs for Meeting TMDL: **NONE REQUIRED**
Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate
Storm Sewer Systems (MS4s)

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed Name

Signature

Date

Andrew Bisiganni, Town Manager

3/4/03