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Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Transmittal Number

Facility ID (if known)

A. Instructions

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Rehoboth

Name

148 R Peck Street

Mailing Address

Rehoboth

City/Town

508-252-3758

Telephone Number

Massachusetts

State

DMarciello@town.rehoboth.ma.us

Email (if available)

2. Municipality Name

Town of Rehoboth

City/Town

3. Legal Status:

Federal

City/Town

State

Tribal

Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

Route 44 (Winthrop Street)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes

pending

no

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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

yes pending no

Note:
 Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
<u>Palmer River</u> Name	<u>Unknown</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
<u>Fullers Brook</u> Name	<u>Unknown</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
<u>Beaverdam Brook</u> Name	<u>Unknown</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
<u>Sabin Pond</u> Name	<u>Unknown</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
<u>Clear Run Brook</u> Name	<u>Unknown</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
<u>Shad Factory Pond</u> Name	<u>2</u> Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<u>N/A</u> Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify
_____ Name	_____ Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____ Specify



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D. Stormwater Management Program Summary

1. Public Education:

<u>1</u> BMP ID # Stormwater Phase II Implementation Committee	<u>Selectmens Office / David Marciello</u>	<u>Establish a group to implement the plan (year 1)</u>
<u>2</u> BMP ID # Public Education Outreach Program	<u>Selectmens Office / David Marciello</u>	<u>Prepare articles for publication (year 1)</u>
<u>3</u> BMP ID # Stormwater Illicit Discharge Officer	<u>Selectmens Office / David Marciello</u>	<u>Prepare job description for a municipal employee (year 1).</u>
<u>4</u> BMP ID # Stormwater informational video	<u>Cable Advisory Committee / Norman Spring</u>	<u>Develop a video for broadcast to inform community (year 2).</u>
<u>5</u> BMP ID # Open "In-the-Field" Classes Specify Best Management Practice	<u>Town Planner/Conservation Agent / Peter Cipolla</u>	<u>To help general public identify stormwater discgarge sites.</u>

2. Public Participation:

<u>6</u> BMP ID # Stormwater Phase II Implementation Committee	<u>Selectmens Office / David Marciello</u>	<u>Establish a group to implement the plan (year 1)</u>
<u>7</u> BMP ID # Public Education Outreach Program	<u>Selectmens Office / David Marciello</u>	<u>Involve core citizen group to prepare info. articles (year 1).</u>
<u>8</u> BMP ID # Open "In-the-Field" Classes Specify Best Management Practice	<u>Town Planner/Conservation Agent / Peter Cipolla</u>	<u>To help general public identify stormwater discgarge sites.</u>
<u>9</u> BMP ID # Mapping Program Specify Best Management Practice	<u>Stormwater Illicit Discharge Officer</u>	<u>To map all discharge locations (year 4 & 5).</u>
<u>10</u> BMP ID # Stenciling Program Specify Best Management Practice	<u>Stormwater Illicit Discharge Officer</u>	<u>To identify all discharge locations (year 4 &5)</u>



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D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

<u>11</u> BMP ID #	<u>Stormwater Illicit Discharge Officer</u>	<u>Selectmens Office / David Marciello</u>	<u>Establish this municipal position (year 3).</u>
<u>12</u> BMP ID #	<u>General & Zoning By-Laws Specify Best Management Practice</u>	<u>Stormwater Illicit Discharge Officer</u>	<u>Regulate stormwater discharge (year 3).</u>
<u>13</u> BMP ID #	<u>Catch Basin Cleaning Program</u>	<u>Highway Superintendent / Daniel Kelley</u>	<u>Clean all drainage strucures in Town.</u>
<u>14</u> BMP ID #	<u>Materials Testing Specify Best Management Practice</u>	<u>Highway Superintendent / Daniel Kelley</u>	<u>Determine discharge contaniments, if applicable.</u>
<u>15</u> BMP ID #	<u>Attempted Contamination Removal, if applicable</u>	<u>Selectmens Office / David Marciello</u>	<u>Eliminate and abate illicit discharges and contaminants.</u>

4. Construction Site Runoff Control:

<u>16</u> BMP ID #	<u>Evaluate Municipal Policies Specify Best Management Practice</u>	<u>Stormwater Phase II Implementation Committee</u>	<u>Determine applicability of surrounding communities.</u>
<u>17</u> BMP ID #	<u>4 Season Construction Site Runoff</u>	<u>Stormwater Phase II Implementation Committee</u>	<u>Recognize major seasonal stormwater issues.</u>
<u>18</u> BMP ID #	<u>Construction Sequencing General & Zoning By-Laws</u>	<u>Stormwater Illicit Discharge Officer & Selectmens Office</u>	<u>Eliminate untreated discharge during construction practices.</u>
<u>19</u> BMP ID #	<u>Sedimentation Control General & Zoning By-Laws</u>	<u>Stormwater Illicit Discharge Officer & Selectmans Office</u>	<u>Ensure untreated discharge during construction practices.</u>
<u>20</u> BMP ID #	<u>Natural/Vegetative Buffer General & Zoning By-Laws</u>	<u>Stormwater Illicit Discharge Officer & Selectmens Office</u>	<u>Provide a natural stormwater discharge filtering system.</u>



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D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

<u>21</u> BMP ID # BMP Operations & Maintenance Plan	<u>Stormwater Illicit Discharge Officer & Highway Department</u>	<u>Ensure proper functioning of all drainage structures.</u>
<u>22</u> BMP ID # Street Sweeping & Maintenance	<u>Highway Department / Daniel Kelley</u>	<u>Sediment free roadways. Specify Measurable Goal</u>
<u>23</u> BMP ID # Catch Basin Cleaning & Maintenance	<u>Highway Department / Daniel Kelley</u>	<u>Sediment free catch basins Specify Measurable Goal</u>
<u>24</u> BMP ID # Detention/Retention Pond Maintenance	<u>Highway Department / Daniel Kelley</u>	<u>Sediment free drainage structures.</u>
<u>25</u> BMP ID # Landscaping Specify Best Management Practice	<u>Forestry Department / William Dalpe</u>	<u>Replace & Establish new vegetative buffers.</u>

6. Municipal Good Housekeeping:

<u>26</u> BMP ID # Enforcement Specify Best Management Practice	<u>Stormwater Illicit Discharge Officer</u>	<u>Enforce General & Zoning By-Laws.</u>
<u>27</u> BMP ID # Stormwater informational video	<u>Cable Advisory Committee / Norman Spring</u>	<u>Update the video for broadcast to inform community (year 4).</u>
<u>28</u> BMP ID # Open "In-the-Field" Classes Specify Best Management Practice	<u>Stormwater Illicit Discharge Officer</u>	<u>Training for public and Municipal employees.</u>
<u>29</u> BMP ID # Household Hazardous Waste Days	<u>Stormwater Illicit Discharge Officer</u>	<u>Remove all potential contaminants from community.</u>
<u>30</u> BMP ID # Town-wide Clean-up Day Specify Best Management Practice	<u>Selectmens Office Responsible Dept./Person Name</u>	<u>Assist in the removal of all debris from the Town.</u>



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D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

31 BMP ID # Oil / Water Separators Specify Best Management Practice	Stormwater Illicit Discharge Officer	Eliminate oil substances from discharge points.
32 BMP ID # Vegetative / Grass Swayles Specify Best Management Practice	Stormwater Illicit Discharge Officer	Provide additional vegetative cleansing to discharge points.
33 BMP ID # Vegetative Buffers Specify Best Management Practice	Stormwater Illicit Discharge Officer	Create buffers between resource areas & discharges.
34 BMP ID # Water Sampling & Testing Specify Best Management Practice	Stormwater Illicit Discharge Officer & Selectmens Office	Monitor water quality. Specify Measurable Goal
35 BMP ID # Stenciling Program Specify Best Management Practice	Stormwater Phase II Implementation Committee	Identify areas of critical concern.

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Frederick Vadnais - Chairman / Board of Selectmen
 Printed Name

Signature

Frederick E. Vadnais

03/2003
 Date



Notice of Intent for Storm Water Discharges Associated with INDUSTRIAL ACTIVITY Under the Multi-sector NPDES General Permit

Submission of this completed Notice of Intent (NOI) constitutes notice that the entity in Section B intends to be authorized to discharge pollutants to waters of the United States, from the facility or site identified in Section C, under EPA's Storm Water Multi-sector General Permit (MSGP). Submission of the NOI also constitutes notice that the party identified in Section B of this form has read, understands, and meets the eligibility conditions of Part I of the MSGP; agrees to comply with all applicable terms and conditions of the MSGP; understands that continued authorization under the MSGP is contingent on maintaining eligibility for coverage, and that implementation of the permittee's pollution prevention plan is required two days after a complete NOI is mailed. In order to be granted coverage, all information required on this form must be completed. Please read and make sure you comply with all permit requirements, including the requirement to prepare and implement a storm water pollution prevention plan.

A. Permit Selection

If new, enter generic permit, otherwise enter previous permit: MAR05*####

New Permit Number(E PA Use Only)

000R050000

B. Facility Operator Information

1. Name: TOWN OF REHOBOTH 2. Phone: 252-3758
3. Mailing Address: a. Street or P.O. Box: 148R PECK STREET
b. City: REHOBOTH c. State: MA d. Zip Code: 02769

C. Facility/Site Information

1. Facility/Site Name: TOWN OF REHOBOTH HIGHWAY DEPT.
2. Location Address: a. Street: 345 ANAWAN STREET
b. City: REHOBOTH c. County: BRISTOL
d. State: MA e. Zip Code: 02769 f. Latitude: 41 51 40 g. Longitude: 71 14 15
3. If you are filing as a co-permittee, enter storm water general permit number:
4.a. Permit Applicant: Other public entity
b. Is the facility located on Indian Country Lands? No
5. Does the facility discharge storm water into:
a. Receiving water(s)? No If yes, name(s) of receiving water(s):
b. A municipal separate storm sewer system (MS4)? No
If yes, name of the MS4 operator:
6. The 4-digit Standard Industrial Classification (SIC) codes or the 2-letter Activity Codes that best represent the principal products produced or services rendered by your facility and major co-located activities:
Primary: 8744 Secondary (if applicable): 8999

7. Applicable sector(s) of industrial activity, as designated in Part 1.2.1 of the MSGP, that include associated discharges that you seek to have covered under this permit (choose up to three):

- Sector A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V, W, X, Y, Z, AA, AB, AC, AD

8. Additional Facility/Site Requirements:

a. Based on the instructions provided in Addendum A of the MSGP, have the eligibility criteria for "listed species" and critical habitat been met? Yes
b. Based on the instructions provided in Addendum B of the MSGP, have the eligibility criteria for protection of historic properties been met? Yes

D. Certification

Do you certify under penalty of law that this document and all attachments were prepared under your direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted? Based on your inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, do you certify that the information submitted is, to the best of your knowledge and belief, true, accurate, and complete? Do you certify that you are aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations?

Print Name: FREDERICK MADNAIS, CHRM, BOS

Signature: Frederick E. Vadnais

Date: 03/20/03

Instructions for Completing the Notice of Intent for Storm Water Discharges Associated with INDUSTRIAL ACTIVITY Under the Multi-sector General Permit

Who Must File a Notice of Intent?

Under the provisions of section 402(p) of the Clean Water Act (CWA) and regulations at 40 CFR Part 122, Federal law prohibits "point source" discharges of storm water associated with industrial activity to waters of the U.S. without a National Pollutant Discharge Elimination System (NPDES) permit. If you operate a facility which is described in Part 1.2.1. of the Multi-sector General Permit (MSGP) or if you have been designated as needing permit coverage for your storm water discharges by your NPDES permitting authority, and you meet the eligibility requirements in Part 1 of the permit, you may satisfy your CWA obligation for permit coverage by submitting a completed NOI to obtain coverage under the MSGP. If you have questions about whether you need a permit under the NPDES Storm Water Program, contact your NPDES permitting authority (i.e., your EPA Regional storm water coordinator or your State water pollution control agency).

One NOI must be submitted for each facility or site for which you are seeking permit coverage. Only one NOI need be submitted to apply for coverage for all of your activities at each facility (e.g., you do not need to submit a separate NOI for each type of industrial activity located at a facility or industrial complex, provided your storm water pollution prevention plan covers each area for which you are an operator). Finally, the NOI must be submitted in accordance with the deadlines established in Part 2.1 of the MSGP.

When to File the NOI Form

DO NOT FILE THE NOI UNTIL YOU HAVE OBTAINED A COPY OF THE MULTI-SECTOR GENERAL PERMIT. You will need it to determine your eligibility, prepare your storm water pollution prevention plan, and correctly answer all questions on the NOI form — all of which must be done before you can sign the certification statement on the NOI in good faith (and without risk of committing perjury).

If you have a new facility or are the new operator of an existing facility, this form must be postmarked at least 48 hours before you need permit coverage. If your facility was covered under the 1995 Multi-sector General Permit or if you are currently operating without a permit, see Part 2.1 of the MSGP for your deadlines. **CAUTION:** You must allow enough lead time to gather the information necessary to complete the NOI (especially that related to determining eligibility with regards to endangered species and historic properties) and prepare the pollution prevention plan required by Part 4 of the MSGP prior to submitting your NOI.

Where to File the NOI Form (NOI Processing Center's Toll Free Number: (866) 352-7755) Do not send Storm Water Pollution Prevention Plans (SWPPPs) to these addresses.

NOIs sent regular mail:

Storm Water Notice of Intent (4203M)
USEPA
1200 Pennsylvania Avenue, NW
Washington, DC 20460

NOIs sent overnight/express:

Storm Water Notice of Intent
EPA East Building, Rm. 7420
1201 Constitution Avenue, NW
Washington, DC 20004

(For overnight/express delivery of NOIs, add the phone number (202) 564-9545)

NOTE: While not currently available, EPA is exploring the possibility of offering the option to complete the NOI form electronically online via the Internet. If this option does become available, directions will be posted on EPA's web site. To check on the availability of the alternative Online NOI, please visit <http://www.epa.gov/npdes/stormwater>. If the Online NOI is not available, you must file the NOI at the above address.

If your facility discharges through a municipal separate storm sewer system (MS4) that is permitted as a medium or large MS4 under the NPDES Storm Water Program, you must also submit a signed copy of the NOI to the operator of that MS4, in accordance with the deadlines established in Part 2.1 of the permit.

Completing the NOI Form

To complete this form, type or print, using uppercase letters, in the appropriate areas only. Please place each character between the marks (abbreviate if necessary to stay within the number of characters allowed for each item). Use one space for breaks between words. Please make sure you have addressed all applicable questions and have made a photocopy for your records before sending the completed form to the address above. Please submit original document with signature in ink—DO NOT send copies.

Section A. Permit Selection

If your facility was previously covered by the MSGP 1995 Permit, and you are transferring to the October 29, 2000 version of the MSGP (MSGP 2000), then you must indicate the MSGP 1995 permit number assigned to you by the Storm Water Notice of Intent Center.

If your facility was not previously covered by the MSGP 1995 Permit, and you are applying for new coverage under the MSGP 2000 Permit, you must indicate the "generic" permit number covering your facility area. You will find your generic permit number in the MSGP 2000 Permit, Federal Register, Vol. 65, No. 210, Monday, October 30, 2000, on pages 64802-64803. (As an example, the generic permit number for an industrial site in Puerto Rico would be PRR05###.) The MSGP 2000 Permit is available online at: http://cfpub.epa.gov/npdes/stormwater/msgp.cfm?program_id=6.

Section B. Facility Operator Information

1. Provide the legal name of the person, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or other legal entity that operates the facility or site described in this application. The name of the operator may or may not be the same as the name of the facility. The responsible party is the legal entity that controls the facility's operation, rather than the plant or site manager.
2. Provide the telephone number of the facility operator.
3. Provide the mailing address of the facility operator. Include the street address or P.O. Box, city, state, and zip code. All correspondence regarding the permit will be sent to this address, not the facility address in Section C.
4. Indicate the legal status of the facility operator as a Federal, State, Tribal private, or other public entity (other than Federal or State). This refers only to the operator, not the owner or the

land the facility or site is located upon.

Section C. Facility/Site Information

1. Enter the official or legal name of the facility or site.
2. Enter the complete street address (if no street address exists, provide a geographic description [e.g., Intersection of Routes 9 and 55]), city, county, state, and zip code. Do not use a P.O. Box. Enter the latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds. Latitude and longitude can be obtained from U.S. Geological Survey (USGS) quadrangle or topographic maps, by using a GPS unit, by calling 1-(888) ASK-USGS, by searching for your facility's address on several commercial "map" sites on the Internet, or by accessing the the Census Bureau Internet site: <http://www.census.gov/cgi-bin/gazetteer>.
3. If you are filing as a co-permittee and a storm water general permit number has been issued to the co-permittee, enter the number in the space provided.
4. Indicate whether the facility is located on Indian Country lands (e.g., a federally recognized reservation, etc.).
5. Indicate whether the facility or site discharges storm water into a receiving water(s) and/or a municipal separate storm sewer system (MS4). Enter the name(s) of the closest receiving water(s) and/or the MS4 (An MS4 is defined as a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that is owned or operated by a state, city, town, borough, county, parish, district, association, or other public body and is designed or used for collecting or conveying storm water.)
6. List your primary and secondary four 4-digit Standard Industrial Classification (SIC) codes or 2-character Activity Codes that best describe the principal products or services provided at the facility or site identified in Section C of this application. For industrial activities defined in 40 CFR 122.26(b)(1)(i)-(ix) and (ii) that do not have SIC codes that accurately describe the principal products produced or services provided, use the following 2-character Activity Codes: HZ = Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under subtitle C of RCRA [40 CFR 122.26(b)(1)(iv)]; LF = Landfills, land application sites, and open dumps that receive or have received any industrial wastes, including those that are subject to regulation under subtitle D of RCRA [40 CFR 122.26(b)(1)(v)]; SE = Steam electric power generating facilities, including coal handling sites [40 CFR 122.26(b)(1)(vi)]; TW = Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage [40 CFR 122.26(b)(1)(ix)]; or Alternatively, if your facility or site was specifically designated by your NPDES permitting authority (EPA), enter "AD."

Section D. Certification

Certification statement and signature. (CAUTION: An unsigned or undated NOI form will prevent the granting of permit coverage.) Federal statutes provide for severe penalties for submitting false information on this application form. Federal regulations require this application to be signed as follows:

For a corporation: by a responsible corporate officer, which means:

(i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or

(ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor; or

For a municipal, State, Federal, or other public facility: by either a principal executive or ranking elected official.

Paperwork Reduction Act Notice

Public reporting burden for this certification is estimated to average 3.7 hours per certification, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose to provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding the burden estimate, any other aspect of the collection of information, or suggestions for improving this form, including any suggestions which may increase or reduce this burden to: Director, Office of Environmental Information Services, Collection Services Division (2823), USEPA, 1200 Pennsylvania Avenue, NW, Washington, DC 20460. Include the OMB control number of this form on any correspondence. Do not send the completed NOI form to this address.

Instructions for Completing the Notice of Intent for Storm Water Discharges Associated with INDUSTRIAL ACTIVITY Under the Multi-sector General Permit

Who Must File a Notice of Intent?

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Where to File the NOI Form (NOI Processing Center's Toll Free Number: (866) 352-7755) Do not send Storm Water Pollution Prevention Plans (SWPPPs) to these addresses.

NOIs sent regular mail:

Storm Water Notice of Intent (4203M)
USEPA
1200 Pennsylvania Avenue, NW
Washington, DC 20460

NOIs sent overnight/express:

Storm Water Notice of Intent
EPA East Building, Rm. 7420
1201 Constitution Avenue, NW
Washington, DC 20004

(For overnight/express delivery of NOIs, add the phone number (202) 564-9545)

NOTE: While not currently available, EPA is exploring the possibility of offering the option to complete the NOI form electronically online via the Internet. If this option does become available, directions will be posted on EPA's web site. To check on the availability of the alternative Online NOI, please visit <http://www.epa.gov/npdes/stormwater>. If the Online NOI is not available, you must file the NOI at the above address.

If your facility discharges through a municipal separate storm sewer system (MS4) that is permitted as a medium or large MS4 under the NPDES Storm Water Program, you must also submit a signed copy of the NOI to the operator of that MS4, in accordance with the deadlines established in Part 2.1 of the permit.

Completing the NOI Form

To complete this form, type or print, using uppercase letters, in the appropriate areas only. Please place each character between the marks (abbreviate if necessary to stay within the number of characters allowed for each item). Use one space for breaks between words. Please make sure you have addressed all applicable questions and have made a photocopy for your records before sending the completed form to the address above. Please submit original document with signature in ink—DO NOT send copies.

Section A. Permit Selection

If your facility was previously covered by the MSGP 1995 Permit, and you are transferring to the October 29, 2000 version of the MSGP (MSGP 2000), then you must indicate the MSGP 1995 permit number assigned to you by the Storm Water Notice of Intent Center.

If your facility was not previously covered by the MSGP 1995 Permit, and you are applying for new coverage under the MSGP 2000 Permit, you must indicate the "generic" permit number covering your facility area. You will find your generic permit number in the MSGP 2000 Permit, Federal Register, Vol. 65, No. 210, Monday, October 30, 2000, on pages 64802-64803. (As an example, the generic permit number for an industrial site in Puerto Rico would be PRR05###.) The MSGP 2000 Permit is available online at: http://cfpub.epa.gov/npdes/stormwater/msgp.cfm?program_id=6.

Section B. Facility Operator Information

1. Provide the legal name of the person, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or other legal entity that operates the facility or site described in this application. The name of the operator may or may not be the same as the name of the facility. The responsible party is the legal entity that controls the facility's operation, rather than the plant or site manager.
2. Provide the telephone number of the facility operator.
3. Provide the mailing address of the facility operator. Include the street address or P.O. Box, city, state, and zip code. All correspondence regarding the permit will be sent to this address, not the facility address in Section C.
4. Indicate the legal status of the facility operator as a Federal, State, Tribal private, or other public entity (other than Federal or State). This refers only to the operator, not the owner or the

land the facility or site is located upon.

Section C. Facility/Site Information

1. Enter the official or legal name of the facility or site.
2. Enter the complete street address (if no street address exists, provide a geographic description [e.g., Intersection of Routes 9 and 55]), city, county, state, and zip code. Do not use a P.O. Box. Enter the latitude and longitude of the approximate center of the facility or site in degrees/minutes/seconds. Latitude and longitude can be obtained from U.S. Geological Survey (USGS) quadrangle or topographic maps, by using a GPS unit, by calling 1-(888) ASK-USGS, by searching for your facility's address on several commercial "map" sites on the Internet, or by accessing the the Census Bureau Internet site: <http://www.census.gov/cgi-bin/gaztetter>.
3. If you are filing as a co-permittee and a storm water general permit number has been issued to the co-permittee, enter the number in the space provided.
4. Indicate whether the facility is located on Indian Country lands (e.g., a federally recognized reservation, etc.).
5. Indicate whether the facility or site discharges storm water into a receiving water(s) and/or a municipal separate storm sewer system (MS4). Enter the name(s) of the closest receiving water(s) and/or the MS4 (An MS4 is defined as a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) that is owned or operated by a state, city, town, borough, county, parish, district, association, or other public body and is designed or used for collecting or conveying storm water.)
6. List your primary and secondary four 4-digit Standard Industrial Classification (SIC) codes or 2-character Activity Codes that best describe the principal products or services provided at the facility or site identified in Section C of this application. For industrial activities defined in 40 CFR 122.26(b)(1)(i)-(ix) and (xi) that do not have SIC codes that accurately describe the principal products produced or services provided, use the following 2-character Activity Codes: HZ = Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under subtitle C of RCRA [40 CFR 122.26(b)(1)(iv)]; LF = Landfills, land application sites, and open dumps that receive or have received any industrial wastes, including those that are subject to regulation under subtitle D of RCRA [40 CFR 122.26(b)(1)(v)]; SE = Steam electric power generating facilities, including coal handling sites [40 CFR 122.26(b)(1)(vi)]; TW = Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage, treatment, recycling, and reclamation of municipal or domestic sewage [40 CFR 122.26(b)(1)(ix)]; or Alternatively, if your facility or site was specifically designated by your NPDES permitting authority (EPA), enter "AD."

Section D. Certification

Certification statement and signature. (CAUTION: An unsigned or undated NOI form will prevent the granting of permit coverage.) Federal statutes provide for severe penalties for submitting false information on this application form. Federal regulations require this application to be signed as follows:

For a corporation: by a responsible corporate officer, which means:

(i) president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation, or

(ii) the manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions which govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

For a partnership or sole proprietorship: by a general partner or the proprietor; or

For a municipal, State, Federal, or other public facility: by either a principal executive or ranking elected official.

Paperwork Reduction Act Notice

Public reporting burden for this certification is estimated to average 3.7 hours per certification, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose to provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding the burden estimate, any other aspect of the collection of information, or suggestions for improving this form, including any suggestions which may increase or reduce this burden to: Director, Office of Environmental Information Services, Collection Services Division (2823), USEPA, 1200 Pennsylvania Avenue, NW, Washington, DC 20460. Include the OMB control number of this form on any correspondence. Do not send the completed NOI form to this address.