A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form.

Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage.

In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:
   
   Town of Oxford
   Name: [Redacted]
   Mailing Address: 325 Main Street
   Oxford
   City/Town: MA
   Telephone Number: 508-987-6006

2. Municipality Name
   Oxford
   City/Town

3. Legal Status:
   ☐ Federal    ☒ City/Town    ☐ State    ☐ Tribal    ☐ Private
   ☐ Other public entity: [Specify Public Entity]

4. Other regulated MS4(s) within municipal boundaries:
   State Highway Maintenance Depot – Located at Exit 5 on Rte. 395

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for “listed species” and critical habitat been met?
   ☒ yes     ☐ pending     ☐ no
B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?
   - ☐ yes
   - ☒ pending
   - ☐ no

C. Names of (Presently Known) Receiving Waters

<table>
<thead>
<tr>
<th>Receiving Water</th>
<th>No. of Outfalls</th>
<th>Listed as Impaired?</th>
<th>Impairment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swale to unnamed wetland to golf course pond</td>
<td>1 Number</td>
<td>☒ Yes ☐ No</td>
<td>Specify Noxious Aquatic Plants</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfalls to wetland to Texas Pond</td>
<td>4 Number</td>
<td>☐ Yes ☒ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfalls to wetland to French River</td>
<td>8 Number</td>
<td>☐ Yes ☒ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>French River</td>
<td>21 Number</td>
<td>☐ Yes ☒ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfalls to intermittent stream to French River</td>
<td>7 Number</td>
<td>☐ Yes ☒ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfall to State drainage system (400 feet south of</td>
<td>1 Number</td>
<td>☒ Yes ☐ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Clover Street and Rte. 12</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfall to State drainage system (End of Harvard Street</td>
<td>1 Number</td>
<td>☒ Yes ☐ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Street off of Old Worcester Road)</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Outfall to State drainage system (Industrial Park West</td>
<td>1 Number</td>
<td>☒ Yes ☐ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>at Rte. 12</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
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<td>Specify Metals</td>
</tr>
<tr>
<td>Outfall to State drainage system (Norwood Court at</td>
<td>1 Number</td>
<td>☒ Yes ☐ No</td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Rte 12</td>
<td></td>
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<td>Specify Metals</td>
</tr>
<tr>
<td>Name</td>
<td></td>
<td></td>
<td>Specify Metals</td>
</tr>
<tr>
<td>Swale to piped outfall to unnamed pond to French River</td>
<td>1 Number</td>
<td>☐ Yes ☒ No</td>
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<tr>
<td>Name</td>
<td></td>
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<td>Specify Metals</td>
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</tbody>
</table>

Note: Section C may be duplicated to accommodate a larger list of receiving waters.
### C. Names of (Presently Known) Receiving Waters (cont.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Number</th>
<th>Metals</th>
<th>Specify</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outfall to swale to intermittent stream to wetland to Little River in the Town of Charlton</td>
<td></td>
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<tr>
<td>Carbuncle Pond</td>
<td>1</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Wellington Brook</td>
<td>1</td>
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<tr>
<td>Swales to wetland to Wellington Brook</td>
<td>4</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Outfalls to intermittent streams to wetland to Wellington Brook</td>
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<tr>
<td>Little River</td>
<td>1</td>
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<tr>
<td>Swale to intermittent stream to wetland to Little River</td>
<td>3</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Hudson Pond</td>
<td>1</td>
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<tr>
<td>Outfalls to intermittent stream to Hudson Pond</td>
<td>1</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Outfalls to intermittent stream to Eames Pond</td>
<td>1</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Swales to McKinnstry Pond</td>
<td>2</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Outfalls to McKinnstry Pond</td>
<td>2</td>
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<td></td>
</tr>
<tr>
<td>Outfall to unnamed pond to swale to wetland to McKinnstry Pond</td>
<td>1</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Outfall to Barren Hollow Stream</td>
<td>4</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Outfalls to wetland to Lowes Pond</td>
<td>5</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Lowes Pond</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Lowes Brook</td>
<td>5</td>
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</tbody>
</table>

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C. Names of (Presently Known) Receiving Waters (cont.)

<table>
<thead>
<tr>
<th>Name</th>
<th>Number</th>
<th>Yes/No</th>
<th>Specify</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swales to Lowes Brook</td>
<td>3</td>
<td>☑ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Outfalls to wetland to Lowes Brook</td>
<td>8</td>
<td>☑ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Swale to intermittent stream to Buffumville Lake in the Town of Charlton</td>
<td>1</td>
<td>☑ No</td>
<td>Noxious Aquatic Plants Specify</td>
</tr>
<tr>
<td>Outfall to unnamed wetland (Federal Hill Road near the airport by pole #54)</td>
<td>1</td>
<td>☑ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Outfall to unnamed wetland (Linwood Street at Colony Avenue)</td>
<td>1</td>
<td>☑ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Outfall to unnamed wetland (Industrial Park East on Town Forest Road at cul-de-sac)</td>
<td>1</td>
<td>☑ No</td>
<td>Specify</td>
</tr>
<tr>
<td>Outfalls to intermittent streams to Robinson Pond</td>
<td>3</td>
<td>☑ No</td>
<td>Noxious Aquatic Plants Specify</td>
</tr>
</tbody>
</table>

D. Stormwater Management Program Summary

1. Public Education:

1A
BMP ID #
Develop Stormwater Section of Town Website
Specify Best Management Practice
Highway Department and Town Website Manager(s)
Responsible Dept./Person Name
Measure number of hits annually.
Specify Measurable Goal

1B
BMP ID #
Develop and Broadcast Stormwater Presentation on Local Cable Network
Specify Best Management Practice
Highway Department and Conservation Commission
Responsible Dept./Person Name
Cable TV tapes of shows.
Specify Measurable Goal

1C
BMP ID #
Distribute Brochures and Fact Sheets to Businesses and Residents
Specify Best Management Practice
Highway Department and Conservation Commission
Responsible Dept./Person Name
Number of articles and copies of materials.
Specify Measurable Goal

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### D. Stormwater Management Program Summary (Cont.)

<table>
<thead>
<tr>
<th>1D</th>
<th>BMP ID #</th>
<th>Develop Stormwater Management Video</th>
<th>Specify Best Management Practice</th>
<th>Highway Department and Conservation Commission</th>
<th>Responsible Dept./Person Name</th>
<th>Number of rentals.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1E</td>
<td>BMP ID #</td>
<td>Develop a Poster Display Regarding Stormwater Issues</td>
<td>Specify Best Management Practice</td>
<td>Highway Department and Conservation Commission</td>
<td>Responsible Dept./Person Name</td>
<td>List of display locations.</td>
<td>Specify Measurable Goal</td>
</tr>
</tbody>
</table>

2. Public Participation:

<table>
<thead>
<tr>
<th>2A</th>
<th>BMP ID #</th>
<th>Mark Storm Drains with Buttons or Stencils</th>
<th>Specify Best Management Practice</th>
<th>Highway Department, Conservation Commission, and Volunteers</th>
<th>Responsible Dept./Person Name</th>
<th>50% of storm drains marked by year 5 with door hangers placed in associated neighborhoods.</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>2B</td>
<td>BMP ID #</td>
<td>Establish a Storm Water Telephone Hotline</td>
<td>Specify Best Management Practice</td>
<td>Highway Department and Town Website Manager(s)</td>
<td>Responsible Dept./Person Name</td>
<td>Record number of phone calls to hotline, copies of articles.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>2C</td>
<td>BMP ID #</td>
<td>Conduct River, Stream, and Pond Cleanups</td>
<td>Specify Best Management Practice</td>
<td>Highway Department, Conservation Commission, and Volunteers</td>
<td>Responsible Dept./Person Name</td>
<td>Cleaner streams as documented by before and after photographs.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>2D</td>
<td>BMP ID #</td>
<td>Establish a Native Tree and Shrub Planting Program</td>
<td>Specify Best Management Practice</td>
<td>Highway Department, Conservation Commission, and Volunteers</td>
<td>Responsible Dept./Person Name</td>
<td>Record the number, location and kind of tree or shrub planted.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>2E</td>
<td>BMP ID #</td>
<td>Establish a Classroom Education Program</td>
<td>Specify Best Management Practice</td>
<td>Conservation Commission</td>
<td>Responsible Dept./Person Name</td>
<td>Classroom education program implemented by year 5.</td>
<td>Specify Measurable Goal</td>
</tr>
<tr>
<td>2F</td>
<td>BMP ID #</td>
<td>Prepare Press Releases</td>
<td>Specify Best Management Practice</td>
<td>Highway Department and Conservation Commission</td>
<td>Responsible Dept./Person Name</td>
<td>Copies of press articles.</td>
<td>Specify Measurable Goal</td>
</tr>
</tbody>
</table>
3. Illicit Discharge Detection and Elimination:

3A
BMP ID #
Develop Town Storm Drain
Outfall Map
Specify Best Management Practice
Highway Department,
Planner/Engineer, Outside
Resources (possibly
Worcester Polytech)
Responsible Dept./Person Name
All outfalls mapped by year 5.
Specify Measurable Goal

3B
BMP ID #
Develop Illicit Discharge
Prohibition Ordinance
Specify Best Management Practice
Planning Board and Board of
Health
Responsible Dept./Person Name
Obtain authorization to control
inputs to the municipal
drainage system. Bylaw at
Town meeting by end of year
2.
Specify Measurable Goal

3C
BMP ID #
Develop Illicit Discharge
Detection and Elimination Plan
and Implement Activities
Specify Best Management Practice
Highway Department, Planning
Board, and Board of Health
Responsible Dept./Person Name
All outfalls examined by year
4. Sources traced and
conclusion documented within
one year of discovery.
Specify Measurable Goal

3D
BMP ID #
Incorporate Information on
Illicit Discharges into Public
Education and Outreach
Topics
Specify Best Management Practice
Board of Health
Responsible Dept./Person Name
Copies of materials.
Specify Measurable Goal

3E
BMP ID #
Identify Department to Take
Stormwater Calls
Specify Best Management Practice
Highway Department and
Board of Health
Responsible Dept./Person Name
Log of complaints and actions
taken.
Specify Measurable Goal

4. Construction Site Runoff Control:

4A
BMP ID #
Develop Erosion Control
Regulation
Specify Best Management Practice
Planning Board, Board of
Health, and Conservation
Commission
Responsible Dept./Person Name
Bylaw at Town meeting by end
of year 3.
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

4B
BMP ID #
Conduct Inspections for Erosion Controls
Specify Best Management Practice
Planning Board, Highway Department, and Consultant Responsible Dept./Person Name
Inspection checklist and documented inspections.
 Specify Measurable Goal

4C
BMP ID #
Identify Department to Take Stormwater Calls
Specify Best Management Practice
Planning Board and Highway Department Responsible Dept./Person Name
Record number of phone calls to hotline, copies of advertisements.
 Specify Measurable Goal

5. Post Construction Runoff Control:

5A
BMP ID #
Develop BMP Regulation
Specify Best Management Practice
Planning Board and Selectmen Responsible Dept./Person Name
Bylaw at Town meeting by end of year 2.
 Specify Measurable Goal

5B
BMP ID #
Develop and Implement Inspection Program
Specify Best Management Practice
Planning Board, Highway Department, and Consultant Responsible Dept./Person Name
Retain copies of maintenance reports received annually, plus records of inspections completed and results.
 Specify Measurable Goal

6. Municipal Good Housekeeping:

6A
BMP ID #
Clean Catch Basins
Specify Best Management Practice
Highway Department Responsible Dept./Person Name
Clean all catch basins.
 Specify Measurable Goal

6B
BMP ID #
Sweep Streets in Town
Specify Best Management Practice
Highway Department Responsible Dept./Person Name
Priority plan of sweeping based on water quality impact. Volume of sweepings collected.
 Specify Measurable Goal

6C
BMP ID #
Develop an Inspection and Maintenance Plan
Specify Best Management Practice
Highway Department Responsible Dept./Person Name
Written schedule and records of inspections and maintenance.
 Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

6D
BMP ID #
Continue Existing Pollution Prevention and Good Housekeeping Practices at the Highway Garage
Specify Best Management Practice

6E
BMP ID #
Evaluate Alternative Vehicle Washing Options at the Highway Garage
Specify Best Management Practice

6F
BMP ID #
Evaluate Pollution Prevention BMPs for the Fueling Station at the Highway Garage
Specify Best Management Practice

6G
BMP ID #
Evaluate Municipal Facilities Throughout Town for Potential Stormwater Impacts
Specify Best Management Practice

6H
BMP ID #
Ensure Proper Waste Disposal in Town for Hazardous and Special Wastes
Specify Best Management Practice

6I
BMP ID #
Ensure Water Quality Improvements are Considered for Flood Projects.
Specify Best Management Practice

6J
BMP ID #
Conduct Town Employee Stormwater Training
Specify Best Management Practice

Highway Department
Responsible Dept./Person Name
Ensure existing practices are continued.
Specify Measurable Goal

Highway Department and Consultant
Responsible Dept./Person Name
New method for handling vehicle wash water at the site by the end of year 2.
Specify Measurable Goal

Highway Department and Consultant
Responsible Dept./Person Name
As-built sketches or plans and photos.
Specify Measurable Goal

Highway Department and Consultant
Responsible Dept./Person Name
As-built sketches or plans and photos.
Specify Measurable Goal

Highway Department and Board of Health
Responsible Dept./Person Name
Document quantity of wastes collected annually.
Specify Measurable Goal

Highway Department
Responsible Dept./Person Name
Records of Flood Control Projects
Specify Measurable Goal

Town Administrator, Highway Department, Police and Fire Departments, and Consultant
Responsible Dept./Person Name
Attendance sheet and copy of program.
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

7. BMPs for Meeting TMDL:

7A
BMP ID #
Develop a Water Quality Strategy for 303d Waters Specify Best Management Practice
Town Engineer & Consultant Responsible Dept./Person Name
Summary of existing pollution prevention efforts, future needs, and responsible parties. Copy of surface water quality strategic plan.
Specify Measurable Goal

7B
BMP ID #
Implement BMPs from Water Quality Strategy Specify Best Management Practice
Town Engineer, Consultant, & Town Departments (to be determined) Responsible Dept./Person Name
Photographs, logs, and BMP descriptions for completed efforts and water quality improvements.
Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Dennis A. Power, Town Manager
Printed Name
Signature
Date 30 Jul 03
<table>
<thead>
<tr>
<th>BMP ID</th>
<th>PERMIT YEAR ONE</th>
<th>PERMIT YEAR TWO</th>
<th>PERMIT YEAR THREE</th>
<th>PERMIT YEAR FOUR</th>
<th>PERMIT YEAR FIVE</th>
</tr>
</thead>
<tbody>
<tr>
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Ongoing under existing operations