Hand-enter Your Transmittal Number

Your unique Transmittal Number can be accessed online: http://www.state.ma.us/scripts/dep/trasnfrm_stm or call DEP's InfoLine at 617-338-2255 or 800-462-0444 (from 508, 781, and 978 area codes).

Massachusetts Department of Environmental Protection

Transmittal Form for Permit Application and Payment

A. Permit Information

<table>
<thead>
<tr>
<th>BRP WM 08A</th>
<th>NPDES Stormwater General Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permit Code: 7 or 8 character code from permit instructions</td>
<td>Name of Permit Category</td>
</tr>
<tr>
<td>Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)</td>
<td>Type of Project or Activity</td>
</tr>
</tbody>
</table>

B. Applicant Information – Firm or Individual

**Town of Leicester**

Name of Firm - Or, if party needing this approval is an individual enter name below:

<table>
<thead>
<tr>
<th>AMINGTON MARK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name of Individual</td>
</tr>
<tr>
<td>3 Washburn Square</td>
</tr>
<tr>
<td>Street Address</td>
</tr>
<tr>
<td>Leicester</td>
</tr>
<tr>
<td>City/Town</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
</tr>
</tbody>
</table>

C. Facility, Site or Individual Requiring Approval

**Town of Leicester**

Name of Facility, Site or Individual: 3 Washburn Square

<table>
<thead>
<tr>
<th>DEP Facility Number (if Known)</th>
<th>Federal I.D. Number (if Known)</th>
</tr>
</thead>
<tbody>
<tr>
<td>e-mail address (optional)</td>
<td></td>
</tr>
<tr>
<td>MA 01524</td>
<td>(508) 892-7000</td>
</tr>
<tr>
<td>State Zip Code</td>
<td>Telephone # and extension</td>
</tr>
</tbody>
</table>

D. Application Prepared by (if different from Section B)

**Guertin Elkeron & Associates, Inc.**

Name of Firm Or Individual: 91 Montvale Avenue

<table>
<thead>
<tr>
<th>Stoneham</th>
<th>MA 02180</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>State Zip Code</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>City/Town</td>
<td>Telephone # and extension</td>
</tr>
<tr>
<td>Mary Burgess</td>
<td>(413) 781-0000</td>
</tr>
<tr>
<td>Contact Person</td>
<td>LSP Number (21E only)</td>
</tr>
</tbody>
</table>

E. Permit - Project Coordination

Is this project subject to MEPA review? ☐ yes ☑ no

If yes, enter the project's EOEA file number - as shown on an Environmental Notification Form submitted to the MEPA unit: EOEA file number

Is an Environmental Impact Report Required? ☐ yes ☑ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought? ☐ yes ☑ no

List any other DEP permits that apply to this project:

<table>
<thead>
<tr>
<th>Permit Category</th>
<th>Date of Submission (tentative or actual)</th>
<th>Transmittal # if application already submitted</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

F. Amount Due

Special Provisions:

☑ Fee Exempt* (city, town or municipal housing authority) (state agency if fee is $100 or less)
☑ Hardship Request - payment extensions according to 310 CMR 4.04(3)(c)
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

Check Number

Dollar Amount

Date

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to:

DEP, P.O. Box 4062, Boston, MA 02211

*There are no fee exemptions for 21E, regardless of application usage

DEP Trans. Form • rev. 5/03
A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:

MARK ARMINGTON
Name
Town of Leicester, 3 Washburn Square
Mailing Address
Town of Leicester
City/Town
(508) 892-7000
Telephone Number
MA
State

2. Municipality Name

Town of Leicester
City/Town

3. Legal Status:

☐ Federal  ☒ City/Town  ☐ State  ☐ Tribal  ☐ Private

☐ Other public entity:  Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

None

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for “listed species” and critical habitat been met?

☒ yes  ☐ pending  ☐ no
B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

- yes  [ ] pending  [ ] no

---

C. Names of (Presently Known) Receiving Waters

- No current mapping. Unknown at present time. Will be identified during 5-year implementation of stormwater management program (See program summary).

<table>
<thead>
<tr>
<th>Receiving Water:</th>
<th>No. of Outfalls</th>
<th>Listed as Impaired?</th>
<th>Impairment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Number</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Name</td>
<td>Number</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Name</td>
<td>Number</td>
<td>Yes</td>
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<td>Name</td>
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<td>Name</td>
<td>Number</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Name</td>
<td>Number</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

Note: Section C may be duplicated to accommodate a larger list of receiving waters.
D. Stormwater Management Program Summary

1. Public Education:

   1
   BMP ID #
   Create a Stormwater Program
   Specify Best Management Practice
   Department of Public Works
   Planning Board
   Conservation Commission
   Board of Health
   Board of Selectmen
   Responsible Dept./Person Name
   Leicester will present to the public at a public meeting Leicester’s draft Comprehensive Stormwater Management Program. Specify Measurable Goal

   2
   BMP ID #
   Create a Stormwater Program
   Specify Best Management Practice
   Department of Public Works
   Responsible Dept./Person Name
   Leicester will identify appropriate sources of funding assistance (SRF, 319 Grant Program, 604(b) Grant Program, Lakes & Ponds Grant Program, Source Water Protection Grant Program, Recycling Grant Program) and apply for assistance in implementing portions of Leicester’s Comprehensive Stormwater Management Program, including public education and outreach. Specify Measurable Goal

   3
   BMP ID #
   Address specific groups
   Specify Best Management Practice
   Department of Public Works
   Responsible Dept./Person Name
   Distribute EPA and other relevant educational brochures to targeted audiences. Distribution points include Town Hall, Library, and Transfer Station. Specify Measurable Goal

   4
   BMP ID #
   Target groups likely to impact storm water
   Specify Best Management Practice
   Department of Public Works
   Responsible Dept./Person Name
   Brochures targeting specific audiences and activities will be available. These target groups include homeowner and lawn maintenance activities, disposal of household waste, and pet maintenance. Specify Measurable Goal
Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management  

BRP WM 08A NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)  

D. Stormwater Management Program Summary (Cont.)

1. Public Education (Cont.):

5  
BMP ID #
Identify alternative information sources  
Specify Best Management Practice  
Department of Public Works  
MIS Department  
Responsible Dept./Person Name  
Leicester will post links to stormwater BMPs and other water quality education resources, including EPA and DEP on its website.  
Specify Measurable Goal

6  
BMP ID #
Identify alternative information sources  
Specify Best Management Practice  
Department of Public Works  
MIS Department  
Responsible Dept./Person Name  
Leicester will also post links on its website to the Blackstone River Watershed Association @ www.thebrwa.org, the Blackstone River Watershed Council @ www.BVTourism.com, the Nashua River Watershed Association @ the French River Watershed Basin Team @ www.state.ma.us/envirrnwlfrenchqui neaug.htm and the Chicopee River Watershed Council @ www.chicopeeriver.org  
Specity Measurable Goal

7  
BMP ID #
Utilize local public access channel  
Specify Best Management Practice  
Department of Public Works  
MIS Department  
Responsible Dept./Person Name  
Public meeting notice and the meeting reviewing Leicester’s Comprehensive Stormwater Management Program will be posted on Leicester’s local access channel.  
Specify Measurable Goal

8  
BMP ID #
Develop, conduct and document educational programs  
Specify Best Management Practice  
Department of Public Works  
Liaison  
Responsible Dept./Person Name  
The Town of Leicester will appoint a liaison to the Blackstone River Watershed Association and the Nashua River Watershed Association to disseminate information to the Town on programs and activities.  
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

2. Public Participation:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Specify Best Management Practice</th>
<th>Responsible Dept./Person Name</th>
<th>Facility ID (if known)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>Promote household waste recycling</td>
<td>Department of Public Works</td>
<td>Transmittal Number</td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td>Board of Health</td>
<td>W041074</td>
</tr>
<tr>
<td></td>
<td>The Town of Leicester will work with</td>
<td></td>
<td>Facility ID (if known)</td>
</tr>
<tr>
<td></td>
<td>the Town's contracted waste hauler</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>and the Board of Health to continue</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>to sponsor Hazardous Waste Collection Days.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Measurable Goal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Storm drain stenciling</td>
<td>Department of Public Works</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td>Board of Health</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Leicester will work with local Scout groups to develop a stenciling program. Stenciling will target Leicester's subwatersheds.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Measurable Goal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Community clean-ups</td>
<td>Department of Public Works</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td>Leicester Conservation Commission</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Town of Leicester will encourage local stream team cleanups with local residents and area Scout groups. Town will provide solicitation of sponsors and notice of events on local access channel and website.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Measurable Goal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Community clean-ups</td>
<td>Department of Public Works</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td>Responsible Dept./Person Name</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Town will provide trucks and other material to support cleanup efforts and disposal of materials.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Specify Measurable Goal</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

13
BMP ID #
Inventory and mapping of storm drain system
Specify Best Management Practice
Department of Public Works
Responsible Dept./Person Name
Leicester will identify appropriate sources of funding assistance (SRF, 319 Grant Program, 604(b) Grant Program, Lakes & Ponds Grant Program, Source Water Protection Grant Program, Recycling Grant Program) and apply for assistance in implementing portions of Leicester’s Comprehensive Stormwater Management Program, including public education and outreach.
Specify Measurable Goal

14
BMP ID #
Mapping and identification of outfalls and receiving waters
Specify Best Management Practice
Department of Public Works
Board of Assessors
Responsible Dept./Person Name
Leicester will develop and implement a plan to map all outfalls and receiving bodies of water, contingent on Town Meeting approval of funding.
Specify Measurable Goal

15
BMP ID #
Identification/description of problem areas
Specify Best Management Practice
Department of Public Works
Responsible Dept./Person Name
Leicester will develop and implement an Illicit Discharge Detection and Elimination (IDDE) plan, contingent on Town Meeting approval of funding.
Specify Measurable Goal

16
BMP ID #
Enforcement procedures addressing illicit discharges
Specify Best Management Practice
Planning Board
Town Counsel
Responsible Dept./Person Name
Leicester will review whether local authority is appropriate and able to respond to potential illicit discharges. New by-laws, if necessary, will be proposed to Town Meeting.
Specify Measurable Goal

17
BMP ID #
Public information program regarding hazardous wastes and dumping
Specify Best Management Practice
Department of Public Works
Board of Health
Responsible Dept./Person Name
Leicester will provide educational brochures to residents promoting proper disposal of household hazardous wastes.
Specify Measurable Goal
D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination (Cont.):

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Initiative of recycling programs</th>
<th>Department of Public Works</th>
<th>Responsible Dept./Person Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>18</td>
<td>Initiation of recycling programs</td>
<td>Board of Health</td>
<td></td>
<td>Leicester will apply for funding assistance from DEP’s Recycling Grant Program for assistance in public education and the purchase of recycling materials. Specify Measurable Goal</td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Watershed assessments and studies</th>
<th>Department of Public Works</th>
<th>Responsible Dept./Person Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Watershed assessments and studies</td>
<td>Conservation Commission</td>
<td></td>
<td>Leicester will identify opportunities for funding assistance from DEP’s 604(b) and 319 grant programs and the Department of environmental Management’s Lakes and Ponds Grant Program to support watershed assessment and implementation activities. Tasks can include design and installation of stormwater BMPs and public outreach including storm drain stenciling. Emphasis will be on assessments and remediation of stormwater related problems impacting water quality in Smiths Pond, Southwick Pond, Bouchard Pond, Cedar Meadow Pond, Dutton Pond, Greenville Pond West, Rochdale Pond, and Greenville Pond. These waterbodies have been identified as impaired and are on DEP’s 303d list. Specify Measurable Goal</td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>Watershed assessments and studies</th>
<th>Department of Public Works</th>
<th>Responsible Dept./Person Name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>Watershed assessments and studies</td>
<td>Leicester Water Supply Districts</td>
<td></td>
<td>The Town of Leicester will encourage cooperation with Leicester’s Public Drinking Water Supply Districts to apply for funding assistance from DEP’s Source Water Protection Program for grant assistance to develop wellhead protection plans and stormwater management plans within Leicester’s Zones II in Leicester. Specify Measurable Goal</td>
</tr>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
D. Stormwater Management Program Summary (Cont.)

4. Construction Site Runoff Control:

21
BMP ID #

Bylaw: Storm water management regulations for construction sites 1 acre or larger
Specify Best Management Practice

Planning Board
Conservation Commission
Town Counsel
Board of Health
Zoning Board of Appeals

Leicester will review model by-law developed by DEP in consultation with the Attorney General’s Office.
Specify Measurable Goal

Responsible Dept./Person Name

5. Post Construction Runoff Control:

22
BMP ID #

Bylaw: Require post-construction runoff controls
Specify Best Management Practice

Planning Board
Conservation Commission
Town Counsel
Board of Health
Zoning Board of Appeals

Leicester will review model by-law developed by DEP in consultation with the Attorney General’s Office.
Specify Measurable Goal

Responsible Dept./Person Name

6. Municipal Good Housekeeping:

23
BMP ID #

Develop a municipal Operations and Maintenance Plan
Specify Best Management Practice

Department of Public Works

Using regulations and recommendations from DEP and EPA, Leicester will develop and update an operations and maintenance plan to include proper disposal of street sweepings, catchbasin cleanout, snow disposal, roadway de-icing procedures, vehicle washing, and outside storage of materials.
Specify Measurable Goal

Responsible Dept./Person Name

24
BMP ID #

Develop a municipal Operations and Maintenance Plan
Specify Best Management Practice

Department of Public Works

Leicester will implement a formal inspection program, including maintenance logs and scheduling, for catchbasin cleaning, repairs, and new installation.
Specify Measurable Goal

Responsible Dept./Person Name
D. Stormwater Management Program Summary (Cont.)

6. Municipal Good Housekeeping (Cont.):

25  
**BMP ID #**

**Develop and implement training programs for municipal employees**  
Specify Best Management Practice

**Department of Public Works**  
**Responsible Dept./Person Name**

Leicester will send a minimum of 3 public works employees annually to training seminars sponsored by MassHighway, BayState Roads, and other relevant agencies or vendors.  
Specify Measurable Goal

26  
**BMP ID #**

**Review storm drainage infrastructure needs**  
Specify Best Management Practice

**Department of Public Works**  
**Responsible Dept./Person Name**

Leicester will incorporate storm drain infrastructure review in Leicester's Chapter 90 project utilizations.  
Specify Measurable Goal

7. BMPs for Meeting TMDL:

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal

**BMP ID #**

Specify Best Management Practice  
**Responsible Dept./Person Name**  
Specify Measurable Goal
E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

MARK ARMINGTON, Chairman, Board of Selectmen

[Signature]

7/28/03