



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

1196

W 045925
Transmittal Number

BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

A. Instructions

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Hamilton, Town Administrator, Candace Wheeler
Name
577 Bay Road
Mailing Address
Hamilton MA
City/Town State
978-468-5580
Telephone Number Email (if available)

2. Municipality Name

Town of Hamilton
City/Town

3. Legal Status:

Federal City/Town State Tribal Private
 Other public entity: _____
Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

State Maintained Highway Rt. 1-A, Amtrak Railway, Gordon Conwell Seminaries, Pingree School, Hamilton/Wenham Regional School District, Bradley Palmer State Forest

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no; There are no negative impacts due to the stormwater system in regards to the rare wildlife or certified vernal pools in the Town. Letters have been sent to the state to confirm Earth Tech's findings on existing resources. The letters are included in Attachment 7.



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B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?
 yes pending no There are no negative impacts due to the stormwater in regards to the historical or archeological resources in the Town. Letters have been sent to the state to confirm Earth Tech's findings on existing resources. The letters are included in Attachment 7.

Note:
Section C may be duplicated to accommodate a larger list of receiving waters

C. Names of (Presently Known) Receiving Waters

Receiving Water:	No. of Outfalls	Listed as Impaired?	Impairment
Turkey Creek Name	1 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Miles River Name	3 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Wenham Swamp Name	2 Number	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
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Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify
Name	Number	<input type="checkbox"/> Yes <input type="checkbox"/> No	Specify



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D. Stormwater Management Program Summary

1. Public Education:

<u>1.1</u> BMP ID # Public Education of Stormwater Collection Systems & Illicit Connections Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Distribute Informational Flyers</u> Specify Measurable Goal
<u>1.2</u> BMP ID # General Public – Knowledge of Stormwater Issues and their Environmental Interaction Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Supply Town Offices/ Library/ Schools with literature</u> Specify Measurable Goal
<u>1.3</u> BMP ID # Private Groups – Identify Catch Basins leading to Open Waters Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Stenciling Program</u> Specify Measurable Goal
<u>1.4</u> BMP ID # Non Point Pollution Awareness Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Make contact with farms, horse farms, golf courses, etc.</u> Specify Measurable Goal

2. Public Participation:

<u>2.1</u> BMP ID # Work with private/volunteer groups Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Clean Up Days for Roads and Waterways</u> Specify Measurable Goal
<u>2.2</u> BMP ID # Request Public Participation for Inspection/Monitoring Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Send out Leaflets & Place Ads in Newspaper/Local TV</u> Specify Measurable Goal
<u>2.3</u> BMP ID # Promote Stenciling Program Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Work through Local Media</u> Specify Measurable Goal
<u>2.4</u> BMP ID # Educate/Monitor/Assist Compliance by Commercial/ Agricultural/Livestock Interests Specify Best Management Practice	<u>DPW</u> Responsible Dept./Person Name	<u>Enlist Private/Business Groups</u> Specify Measurable Goal



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D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

<p><u>3.1</u> BMP ID #</p> <p>Locate All Catch Basins, Sump Pumps, Stormwater Collection Systems & Culverts Specify Best Management Practice</p>	<p><u>DPW</u> Responsible Dept./Person Name</p>	<p><u>Complete Mapping of System</u> Specify Measurable Goal</p>
<p><u>3.2</u> BMP ID #</p> <p>Determine if any Violations are present in the Stormwater System Specify Best Management Practice</p>	<p><u>DPW</u> Responsible Dept./Person Name</p>	<p><u>Inspect all Catch Basins and Sump Pumps for Non Municipal Discharge Points</u> Specify Measurable Goal</p>
<p><u>3.3</u> BMP ID #</p> <p>Define Drainage Surface Area to Stormwater Collection Systems Specify Best Management Practice</p>	<p><u>DPW</u> Responsible Dept./Person Name</p>	<p><u>Identify all Streams, Gullies, Roadways and Land Area that Contributes Runoff to the Drainage System</u> Specify Measurable Goal</p>
<p><u>3.4</u> BMP ID #</p> <p>Eliminate Contributions to Water Quality Deterioration Specify Best Management Practice</p>	<p><u>DPW</u> Responsible Dept./Person Name</p>	<p><u>Identify Indirect Contamination Sources</u> Specify Measurable Goal</p>
<p><u>3.5</u> BMP ID #</p> <p>Educate Public Works Department on the Importance of Illicit Discharge and Elimination Specify Best Management Practice</p>	<p><u>DPW</u> Responsible Dept./Person Name</p>	<p><u>Create/Implement Employee Training Program</u> Specify Measurable Goal</p>

4. Construction Site Runoff Control:

<p><u>4.1</u> BMP ID #</p> <p>Review/Update Town Control Measures Specify Best Management Practice</p>	<p><u>DPW/BOH</u> Responsible Dept./Person Name</p>	<p><u>Review all in House Documents and Regulations Concerning Construction Site Run Off</u> Specify Measurable Goal</p>
<p><u>4.2</u> BMP ID #</p> <p>Educate Contractors through Permit Process Specify Best Management Practice</p>	<p><u>DPW/Con Com/Planning Board</u> Responsible Dept./Person Name</p>	<p><u>Hand Out Literature and Examples at Time of Permit</u> Specify Measurable Goal</p>



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4.3

BMP ID #

Educate Public on Changes or Improvements

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Public Meetings

Specify Measurable Goal

4.4

BMP ID #

Assure Understanding and Compliance of Runoff and Erosion Control

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Send Out Flyers Concerning Runoff Control

Specify Measurable Goal

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

5.1

BMP ID #

Assure Post Construction Requirements are Followed

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Support a By Law at Town Meeting, Conduct Public Hearings

Specify Measurable Goal

5.2

BMP ID #

Explain Permit Process to Comply with Post Construction Procedures

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Educate Contractors, Engineers and Public

Specify Measurable Goal

5.3

BMP ID #

Work Area Stabilization

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Require Silt Barriers around or over all Catch Basins

Specify Measurable Goal

5.4

BMP ID #

Assure Current Requirements Meet State/Federal Standards

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Review all Documents and By Laws

Specify Measurable Goal

6. Municipal Good Housekeeping:

6.1

BMP ID #

Maintain Drain Pipes

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Continue Installing Grease/Oil Hoods

Specify Measurable Goal

6.2

BMP ID #

Catch Basin Cleaning

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Clean CBs in areas of high silt build up in Sump Pumps

Specify Measurable Goal



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6.3

BMP ID #

Clean Sand & Debris Build up
 along Paved Shoulders

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Conduct Street Cleaning
 Twice a Year

Specify Measurable Goal

6.4

BMP ID #

Maintain Roadways

Specify Best Management Practice

DPW

Responsible Dept./Person Name

Implement a Road Shoulder
 Improvement Program

Specify Measurable Goal

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Candace Wheeler, Town Administrator

Printed Name

Candace P. Wheeler

Signature

12/10/03
 Date

**5. Hamilton Department of Public Works, NPDES - Phase II
Stormwater Management Plan and
Best Management Practice 5 Year Plan**
