



Hand-enter Your Transmittal Number

W 035530

1191

Your unique Transmittal Number can be accessed through DEP's web site or by calling the DEP InfoLine as listed on the last page of this document

Massachusetts Department of Environmental Protection
Transmittal Form for Permit Application and Payment

Instructions

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Your check should be made payable to the Commonwealth of Massachusetts. Please mail your check along with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three (3) copies of this form will be needed.

Copy 1 (the original) must accompany your permit application. Copy 2 must accompany your fee payment. Copy 3 should be retained for your records

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

For DEP Use Only
Permit No.
Rec'd Date
Reviewer

A. Application Information

DEP Permit Code (the 7 or 8 character code from first page of permit application instructions): BRP WM 08A
Name of Permit Category: NPDES General Permit NOI for Discharges from Small MS4
Type of Project or Activity: Surface Water Discharges

B. Applicant Information (Firm or Individual)

Name of Firm: Town of Georgetown, MA
Or, if party needing this approval is clearly an individual:
Individual's Last Name: First Name MI

Street Address: Town Hall, 1 Library Street
City/Town: Georgetown State: MA Zip Code: 01833 Telephone Number: 978 352-5755 ext.
Contact: John Moultrie, Hwy Dept, 978-352-5704 e-mail address (optional): hiwayman22@netzero.net

C. Facility, Site or Individual Requiring Approval

Name of Facility, Site or Individual: Town of Georgetown, MA DEP Facility Number (if Known)
Street Address: Town Hall, 1 Library Street e-mail address (optional): hiwayman22@netzero.net
City/Town: Georgetown State: MA Zip Code: 01833 Telephone Number: 978 352-5755 ext.

D. Application Prepared by (if different from Section B)

Name of Individual or Firm: Merrimack Valley Planning Commission
Address: 160 Main Street
City/Town: Haverhill State: MA Zip Code: 01830 Telephone Number: 978 374-0519 ext. 16
Contact: Alan Macintosh, Asst. Director LSP Number (21E only)

E. Permit - Project Coordination

Is this project subject to MEPA review? [] yes [x] no
If yes, indicate the project's EOE file number (assigned when an Environmental Notification Form is submitted to the MEPA unit)
EOEA # Is an Environmental Impact Report Required? [] yes [] no
Is this application part of a larger project for which two or more DEP permits are being or will be sought? [] yes [x] no
List any other DEP permits that apply to this project:

Table with 3 columns: Permit Category, Date of Submission (tentative or actual), Transmittal Number (if application already submitted)

F. Amount Due

Special Provisions: [x] Fee Exempt* (city, town or municipal housing authority) (state agency if fee is \$100 or less)
[] Hardship Request [payment extensions according to 310 CMR 4.04(3)(c)]
[] Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check #: Dollar Amount: Date:
Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to DEP, P.O. Box 4062, Boston, MA 02211

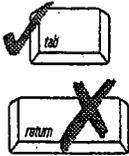


Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Watershed Management
BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

W 035530
 Transmittal Number
 Facility ID (if known)

A. Instructions

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. **In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.**

B. Applicant Information

1. Small MS4 Operator/Owner Information:

John Moultrie, Highway Surveyor
 Name
 Highway Department Garage, E. Main Street
 Mailing Address
 Georgetown MA 01833
 City/Town State
 978-352-5704 (Highway Dept.) hiwayman22@netzero.net
 Telephone Number Email (if available)

2. Municipality Name

Georgetown
 City/Town

3. Legal Status:

Federal City/Town State Tribal Private

Other public entity: _____
 Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

MassHighway Dept. - Route I-95 and Rt.133 @ I-95 Interchange (1000 ft either side of Rt. I-95 centerline)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no



BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL: NOT APPLICABLE - TMDLs NOT ESTABLISHED

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

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Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

BMP ID #

Specify Best Management Practice

Responsible Dept./Person Name

Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Elizabeth Kostura, CHAIR, BOARD OF SELECTMEN

Printed Name

Elizabeth Kostura

Signature

9/25/03

Date



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

W 035530

Transmittal Number

BRP WM 08A NPDES Stormwater General Permit

Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Facility ID (if known)

A. Instructions

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



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B. Applicant Information

1. Small MS4 Operator/Owner Information:

Town of Georgetown, MA
Name

Town Hall, 1 Library Street
Mailing Address

Georgetown

City/Town
978-352-5704 (Highway Dept.)

Telephone Number

MA

State

hiwayman22@netzero.net

Email (if available)

2. Municipality Name

Georgetown
City/Town

3. Legal Status:

Federal City/Town State Tribal Private

Other public entity:

Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

MassHighway Dept. - Route I-95 and Rt.133 @ I-95 Interchange (1000 ft either side of Rt. I-95 centerline)

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

yes pending no



BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary

1. Public Education:

<u>1.1</u> BMP ID # <u>Public Stormwater Workshop</u> Specify Best Management Practice	<u>Hwy Dept/John Moultrie</u> <u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>News article, PowerPoint slide presentation, handouts</u> Specify Measurable Goal
<u>1.2</u> BMP ID # <u>Stormwater Mgt. Website</u> Specify Best Management Practice	<u>Hwy Dept/John Moultrie</u> <u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Downloadable fact sheets on residential BMPs-fertilizer, yd waste, pet waste, used oil</u> Specify Measurable Goal
<u>1.3</u> BMP ID # <u>Septic System Mgt.</u> Specify Best Management Practice	<u>Health Bd/Deb Rogers</u> <u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Septic system maintenance flyer distributed to all Georgetown households</u> Specify Measurable Goal
<u>1.4</u> BMP ID # <u>Hazardous Waste Mgt.</u> Specify Best Management Practice	<u>Health Bd/Deb Rogers</u> Responsible Dept./Person Name	<u>News article, educational flyer, Household Hazardous Waste Collection Day</u> Specify Measurable Goal
<u>1.5</u> BMP ID # <u>Storm Drain Stenciling</u> Specify Best Management Practice	<u>Hwy Dept/John Moultrie</u> <u>MVPC/Alan Macintosh</u> <u>Georgetown School Dept.</u> Responsible Dept./Person Name	<u>Classroom instruction, stenciling kit, storm drain stenciling, news/photo story</u> Specify Measurable Goal

2. Public Participation:

<u>2.1</u> BMP ID # <u>Inter-Dept Stormwater Cmte</u> Specify Best Management Practice	<u>Bd Selectmen/Paul Thompson</u> <u>Hwy Dept/John Moultrie</u> Responsible Dept./Person Name	<u>Establish multi-board cmte to develop and oversee town Stormwater Mgt Program</u> Specify Measurable Goal
<u>2.2</u> BMP ID # <u>Municipal Board Meetings</u> Specify Best Management Practice	<u>Hwy Dept/John Moultrie</u> <u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Present draft Stormwater Mgt Plan for review/comment by Selectmen, Planning, Con Com,</u> Specify Measurable Goal Health Bd
<u>2.3</u> BMP ID # <u>Stormwater Mgt. Website</u> Specify Best Management Practice	<u>Hwy Dept/John Moultrie</u> <u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Draft Stormwater Mgt. Plan for public review/comment</u> Specify Measurable Goal
<u>2.4</u> BMP ID # <u>"Traveling" Stormwater Kiosk</u> Specify Best Management Practice	<u>Hwy Dept/J. Moultrie</u> <u>MVPC/A. Macintosh</u> Responsible Dept./Person Name	<u>Create traveling exhibit for public display on stormwater problems and BMP solutions</u> Specify Measurable Goal
<u> </u> BMP ID # <u> </u> Specify Best Management Practice	<u> </u> Responsible Dept./Person Name	<u> </u> Specify Measurable Goal



BRP WM 08A NPDES Stormwater General Permit
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

D. Stormwater Management Program Summary (Cont.)

3. Illicit Discharge Detection and Elimination:

<u>3.1</u> BMP ID #	Hwy Dept/John Moultrie	GIS (Arcview) inventory & map
<u>Locate/map outfall pipes</u> Specify Best Management Practice	<u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>of municipal outfall pipes</u> Specify Measurable Goal
<u>3.2</u> BMP ID #	Hwy Dept/ J. Moultrie	GIS inventory & map of town
<u>Map catch basins & manholes</u> Specify Best Management Practice	<u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>catch basins and drain manholes</u> Specify Measurable Goal
<u>3.3</u> BMP ID #	Planning Bd Hwy Dept/J.Moultrie	Press release,public hearing, Town Meeting adoption of
<u>Adopt illicit discharge bylaw</u> Specify Best Management Practice	<u>MVPC/A. Macintosh</u> Responsible Dept./Person Name	<u>Illicit Discharge Bylaw</u> Specify Measurable Goal
<u>3.4</u> BMP ID #	Hwy Dept/John Moultrie	Inspection protocol/training; dry weather flow detection;
<u>Track illicit connections</u> Specify Best Management Practice	<u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>source tracking/documentation</u> Specify Measurable Goal
<u>3.5</u> BMP ID #	Hwy Dept/John Moultrie	Elimination of all non-munic. non-storm discharges to MS4s
<u>Remove illicit connections</u> Specify Best Management Practice	<u>Health Bd/Deb Rogers</u> Responsible Dept./Person Name	<u>Specify Measurable Goal</u>

4. Construction Site Runoff Control:

<u>4.1</u> BMP ID #	Planning Board Hwy Dept/John Moultrie	Press release,public hearing, Town Meeting adoption of
<u>Constr. Site Runoff Bylaw</u> Specify Best Management Practice	<u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Construction Runoff Bylaw</u> Specify Measurable Goal
<u>4.2</u> BMP ID #	Planning Board Hwy Dept/J.Moultrie	Press release,public hearing, Planning Bd adoption of steep
<u>Slope Development Regulation</u> Specify Best Management Practice	<u>MVPC/A.Macintosh</u> Responsible Dept./Person Name	<u>slope regulation</u> Specify Measurable Goal
<u>4.3</u> BMP ID #	Planning Board Hwy Dept/John Moultrie	Press release,public hearing, Town Meeting adoption of Open
<u>Open Space Design Bylaw</u> Specify Best Management Practice	<u>MVPC/Alan Macintosh</u> Responsible Dept./Person Name	<u>Space Residential Design Byla</u> Specify Measurable Goal
<u>4.4</u> BMP ID #	Planning Bd/J.Moultrie	Ongoing administration of site plan review process
<u>Subdiv./site plan review</u> Specify Best Management Practice	<u>Responsible Dept./Person Name</u>	<u>Specify Measurable Goal</u>
<u>4.5</u> BMP ID #	Cons. Comm/D.Kostura	Ongoing issuance of Orders of Condition to protect wetlands
<u>Local wetlands regulation</u> Specify Best Management Practice	<u>Responsible Dept./Person Name</u>	<u>and waterways</u> Specify Measurable Goal



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 Storm Sewer Systems (MS4s)

Facility ID (if known)

D. Stormwater Management Program Summary (Cont.)

5. Post Construction Runoff Control:

<p>5.1 <u>BMP ID #</u> Post-const. Runoff Control Bylaw <u>Specify Best Management Practice</u></p>	<p>Planning Bd Hwy Dept/J.Moultrie MVPC/A.Macintosh <u>Responsible Dept./Person Name</u></p>	<p>Press release, public hearing, Town Meeting adoption of bylaw to minimize stormwater runoff <u>Specify Measurable Goal</u></p>
<p>5.2 <u>BMP ID #</u> BMP Oper. & Maintenance Procedures <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J.Moultrie MVPC/A.Macintosh <u>Responsible Dept./Person Name</u></p>	<p>Procedures to ensure long-term operation & maintenance of stormwater Best Mgt. Practices <u>Specify Measurable Goal</u></p>
<p>5.3 <u>BMP ID #</u> BMP Evaluation Procedures <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J.Moultrie MVPC/A.Macintosh <u>Responsible Dept./Person Name</u></p>	<p>Procedures to ensure storm- water BMP effectiveness in minimizing water quality <u>Specify Measurable Goal</u> impacts</p>
<p><u>BMP ID #</u> <u>Specify Best Management Practice</u></p>	<p><u>Responsible Dept./Person Name</u></p>	<p><u>Specify Measurable Goal</u></p>
<p><u>BMP ID #</u> <u>Specify Best Management Practice</u></p>	<p><u>Responsible Dept./Person Name</u></p>	<p><u>Specify Measurable Goal</u></p>

6. Municipal Good Housekeeping:

<p>6.1 <u>BMP ID #</u> Catch basin inspection/cleaning <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J.Moultrie <u>Responsible Dept./Person Name</u></p>	<p>Spring & Fall catch basin cleaning to maximize sump capacity, minimize sediment <u>Specify Measurable Goal</u></p>
<p>6.2 <u>BMP ID #</u> Outfall inspection/cleaning <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J.Moultrie <u>Responsible Dept./Person Name</u></p>	<p>Inspect outfall pipes yearly; remove sediment & brush as needed; repair damaged pipes <u>Specify Measurable Goal</u></p>
<p>6.3 <u>BMP ID #</u> Public Works BMP Training <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J.Moultrie MVPC/A.Macintosh <u>Responsible Dept./Person Name</u></p>	<p>Training session & materials on hwy and park BMPs: vehicle maintenance, chem. storage/use <u>Specify Measurable Goal</u></p>
<p>6.4 <u>BMP ID #</u> Community Cleanup Event <u>Specify Best Management Practice</u></p>	<p>Hwy Dept/J. Moultrie Cons. Comm/Lynn Grayton MVPC/A. Macintosh <u>Responsible Dept./Person Name</u></p>	<p>News article; volunteer "Stream Team" cleanup of stream banks <u>Specify Measurable Goal</u></p>
<p><u>BMP ID #</u> <u>Specify Best Management Practice</u></p>	<p><u>Responsible Dept./Person Name</u></p>	<p>and Rock & Pentucket Ponds shorelines. <u>Specify Measurable Goal</u></p>
<p>6.5 <u>BMP ID #</u> Annual Progress Reports to EPA, DEP, municipal boards</p>	<p><u>Specify Best Management Practice</u> Hwy Dept/J.Moultrie MVPC/A.Macintosh</p>	<p>Issue annual reports on progress of Stormwater Prog'n <u>Specify Measurable Goal</u></p>



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Transmittal Number

Facility ID (if known)

D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL: NOT APPLICABLE - TMDLs NOT ESTABLISHED

BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal
BMP ID #		
Specify Best Management Practice	Responsible Dept./Person Name	Specify Measurable Goal

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Elizabeth Kostura, Clerk _____ 3/3/03
Printed Name
Elizabeth A. Kostura, Clerk

Signature Date
 and Acting Chair, Board of Selectmen



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Watershed Management

**BRP WM 08A NPDES Stormwater General Permit Notice of Intent
for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)
F. Example Storm Water Management Program TIME FRAMES**

BMP ID #	PERMIT YEAR ONE		PERMIT YEAR TWO		PERMIT YEAR THREE			PERMIT YEAR FOUR			PERMIT YEAR FIVE			Next Permit					
	Spring 03	Summer 03	Spring 04	Summer 04	Fall 04	Winter 03-04	Spring 05	Summer 05	Fall 05	Winter 05-06	Spring 06	Summer 06	Fall 06		Winter 06-07	Spring 07	Summer 07	Fall 07	Winter 07-08
1.1		X																	
1.2	X		X																
1.3											X								
1.4		X			X													X	
1.5			X								X								
2.1	X					X													
2.2	X					X					X								X
2.3						X													
2.4						X													X
3.1	X					X													
3.2	X					X													
3.3			X								X								
3.4																			
3.5											X								X
4.1			X																
4.2			X																
4.3	X																		
4.4	X																		X
4.5	X																		X
5.1			X																
5.2																			X
5.3																			X
6.1	X		X								X							X	
6.2	X		X								X							X	
6.3																			X
6.4			X								X							X	
6.5			X								X							X	