**Hand-enter Your Transmittal Number**  
W 036254

Your unique Transmittal Number can be accessed through DEP’s web site or by calling the DEP InfoLine as listed on the last page of this document

**Massachusetts Department of Environmental Protection**  
Transmittal Form for Permit Application and Payment

**Instructions**

1. Please type or print. A separate Transmittal Form must be completed for each permit application.

2. Your check should be made payable to the Commonwealth of Massachusetts. Please mail your check along with a copy of this form to: DEP, P.O. Box 4062, Boston, MA 02211.

3. Three (3) copies of this form will be needed.

   Copy 1 (the original) must accompany your permit application.

   Copy 2 must accompany your fee payment.

   Copy 3 should be retained for your records.

4. Both fee-paying and exempt applicants must mail a copy of this transmittal form to DEP, P.O. Box 4062, Boston, MA 02211

---

**A. Application Information**

DEP Permit Code (the 7 or 8 character code from first page of permit application instructions):  
BRPM068A

Name of Permit Category:  
NPDES Stormwater General Permit

Type of Project or Activity:  
Municipal (MS4) Stormwater Management Plan

**B. Applicant Information (Firm or Individual)**

Name of Firm:  
Town of Dalton

Or, if party needing this approval is clearly an individual:

<table>
<thead>
<tr>
<th>Individual's Last Name</th>
<th>First Name</th>
<th>MI</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Street Address:  
462 Main Street

City/Town  
Dalton

State  
MA

Zip Code  
01226

Telephone Number  
(413) 884-6111  
ext.

Contact:  
Ken Waito, Town Manager

e-mail address (optional)  
daltothn@bcn.net

---

**C. Facility, Site or Individual Requiring Approval**

Name of Facility, Site or Individual:  
Town of Dalton

DEP Facility Number (if Known)

Street Address  
same

e-mail address:  
(optional)

City/Town  
Dalton

State  
MA

Zip Code  
01226

Telephone Number  
(413) 884-6111  
ext.

---

**D. Application Prepared by (if different from Section B)**

Name of Individual or Firm:  
Berkshire Regional Planning Commission

Address:  
1 Fenn Street, Suite 201

City/Town  
Pittsfield

State  
MA

Zip Code  
01201

Telephone Number  
(413) 442-1521  
ext.

Contact:  
Amy Pfeuffer

LSP Number (21E only)

---

**E. Permit - Project Coordination**

Is this project subject to MEPA review?  
☐ yes ☒ no

If yes, indicate the project's EOEA file number (assigned when an Environmental Notification Form is submitted to the MEPA unit):  
EOEA #

Is an Environmental Impact Report Required?  
☐ yes ☒ no

Is this application part of a larger project for which two or more DEP permits are being or will be sought?  
☐ yes ☒ no

List any other DEP permits that apply to this project:

<table>
<thead>
<tr>
<th>Permit Category</th>
<th>Date of Submission (tentative or actual)</th>
<th>Transmittal Number (if application already submitted)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

---

**F. Amount Due**

Special Provisions:  
☒ Fee Exempt* (city, town or municipal housing authority) (state agency if fee is $100 or less)
☐ Hardship Request [payment extensions according to 310 CMR 4.04(3)c1]
☐ Alternative Schedule Project (according to 310 CMR 4.05 and 4.10)

*There are no fee exemptions for 21E, regardless of applicant status

Check #:  

Dollar Amount:  

Date:  

Municipal Assistance Unit

JUL 28 2003

Please make check payable to the Commonwealth of Massachusetts and mail check and one copy of this form to DEP, P.O. Box 4062, Boston, MA 02211

rev. 03/21/00
Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Watershed Management  

BRP WM 08A NPDES Stormwater General Permit  
Notice of Intent for Discharges from Small Municipal Separate Storm Sewer Systems (MS4s)

A. Instructions

Submission of this Notice of Intent constitutes notice that the entity named at item B1. of this form intends to be authorized by the DEP General Permit issued jointly with EPA for stormwater discharges from the small municipal separate storm sewer system (MS4), in the location identified at item B2. of this form. Submission of the Notice of Intent also constitutes notice that the party identified at item B1. has read, understands and meets the eligibility conditions of Part I.B. of the NPDES Small MS4 General Permit, agrees to comply with all applicable terms and conditions of the NPDES Small MS4 General Permit, and understands that continued authorization to discharge is contingent on maintaining eligibility for coverage. In order to be granted coverage, all information required on BRP WM 08A, including the Stormwater Management Program Summary and Time Frames form, must be completed. Please read the permit and make sure you comply with all requirements, including the requirement to develop and implement a stormwater management program.

B. Applicant Information

1. Small MS4 Operator/Owner Information:

   Ken Walto, Town Manager

   Name

   462 Main Street

   Mailing Address

   Dalton                         MA

   City/Town

   413-684-6111

   Telephone Number

   daltonth@bcn.net

   Email (if available)

2. Municipality Name

   Town of Dalton

   City/Town

3. Legal Status:

   ☐ Federal   ☑ City/Town   ☐ State   ☐ Tribal   ☐ Private

   ☐ Other public entity:     Specify Public Entity

4. Other regulated MS4(s) within municipal boundaries:

   MassHighway, State Routes 8 and 9

5. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for "listed species" and critical habitat been met?

   ☑ yes  ☐ pending  ☐ no
B. Applicant Information (cont.)

6. Based on the instructions provided in Part I of the NPDES Small MS4 General Permit, have the eligibility criteria for protection of historic properties been met?

- [ ] yes
- [ ] pending
- [ ] no

C. Names of (Presently Known) Receiving Waters

<table>
<thead>
<tr>
<th>Receiving Water</th>
<th>No. of Outfalls</th>
<th>Listed as Impaired?</th>
<th>Impairment</th>
</tr>
</thead>
<tbody>
<tr>
<td>East Branch Housatonic River</td>
<td>unknown</td>
<td>Yes ☒ No ☐</td>
<td>Priority Organics</td>
</tr>
<tr>
<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Pathogens</td>
</tr>
<tr>
<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Unknown Toxicity</td>
</tr>
<tr>
<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Cause Unknown</td>
</tr>
<tr>
<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
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<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
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<td>Yes ☒ No ☐</td>
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<tr>
<td></td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Waconah Falls Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Egypt Reservoirs</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Priority Organics</td>
</tr>
<tr>
<td>Egypt Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Anthony Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Center Pond</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Walker Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Barton Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Brattle Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
<tr>
<td>Sackett Brook</td>
<td>Number</td>
<td>Yes ☒ No ☐</td>
<td>Specify</td>
</tr>
</tbody>
</table>

Note: Section C may be duplicated to accommodate a larger list of receiving waters.
### D. Stormwater Management Program Summary

1. **Public Education:**
   - **1.1 Educational Brochures**
     - BMP ID #
     - Specify Best Management Practice
     - Stormwater Committee
     - Responsible Dept./Person Name
     - Develop and distribute brochures per attached plan
   - **1.2 Educational Display**
     - BMP ID #
     - Specify Best Management Practice
     - Local School
     - Responsible Dept./Person Name
     - Create display for Town Hall and town library

2. **Public Participation:**
   - **2.1 Involve public in planning process**
     - BMP ID #
     - Specify Best Management Practice
     - Select Board
     - Responsible Dept./Person Name
     - Establish a Stormwater Committee
   - **2.2 Storm drain labeling**
     - BMP ID #
     - Specify Best Management Practice
     - Housatonic Valley Association
     - Responsible Dept./Person Name
     - Label storm drains in defined neighborhoods
   - **2.3 River clean-up**
     - BMP ID #
     - Specify Best Management Practice
     - Housatonic Valley Association
     - Responsible Dept./Person Name
     - Conduct semi-annual river clean-ups

---

** Dalton.wm08aapp.doc • rev. 12/02 **
3. Illicit Discharge Detection and Elimination:

3.1 BMP ID #
Detect and eliminate illicit discharges

Public Works
Responsible Dept./Person Name
See attached plan
Specify Measurable Goal

3.2 BMP ID #
Storm system map

Public Works
Responsible Dept./Person Name
Map 20% of outfalls per year
Specify Measurable Goal

3.3 BMP ID #
Specify Best Management Practice

Stormwater Committee
Responsible Dept./Person Name
Develop bylaw
Specify Measurable Goal

3.4 BMP ID #
Prohibit non-stormwater discharges

Public Works/Stormwater Committee

See attached plan
Specify Measurable Goal

3.5 BMP ID #
Illicit discharge training
Specify Best Management Practice

Collect data
Specify Measurable Goal

Investigate non-stormwater discharges

Public Works
Responsible Dept./Person Name

4. Construction Site Runoff Control:

4.1 BMP ID #
Regulate construction runoff
Specify Best Management Practice

Stormwater Committee
Responsible Dept./Person Name
Develop bylaw
Specify Measurable Goal

4.2 BMP ID #
Promote the use of BMPs
Specify Best Management Practice

Permit granting boards
Responsible Dept./Person Name
Develop training and review procedures

4.3 BMP ID #
Enforce regulations
Specify Best Management Practice

Building Inspector
Responsible Dept./Person Name
Develop inspection and enforcement procedure

4.4 BMP ID #
Sanctions
Specify Best Management Practice

Building Inspector
Responsible Dept./Person Name
Define penalties, fees, sanctions for non-compliance

4.5 BMP ID #
Incorporate public input
Specify Best Management Practice

Public Works/Building Inspector
Set-up Stormwater hotline
Specify Measurable Goal
5. Post Construction Runoff Control:

5.1
BMP ID #
Regulate post-construction runoff

5.2
BMP ID #
Promote the use of BMPs
Specify Best Management Practice

5.3
BMP ID #
Require operation and maintenance plans

5.4
BMP ID #
Specify Best Management Practice

6. Municipal Good Housekeeping:

6.1
BMP ID #
Reduce runoff from municipal operations

6.2
BMP ID #
Maintain and inspect public properties

6.3
BMP ID #
Municipal housekeeping training

6.4
BMP ID #
Specify Best Management Practice

6.5
BMP ID #
Specify Best Management Practice
D. Stormwater Management Program Summary (cont.)

7. BMPs for Meeting TMDL:

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>TMDL not yet developed</th>
<th>Responsible Dept./Person Name</th>
<th>Specify Measurable Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Specify Best Management Practice</td>
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<td>BMP ID #</td>
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<td>BMP ID #</td>
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</table>

E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Ken Walto, Town Manager

Printed Name: ___________________________  Signature: ___________________________

Date: 3/16/03
## F. Storm Water Management Program TIME FRAMES

<table>
<thead>
<tr>
<th>BMP ID #</th>
<th>PERMIT YEAR ONE</th>
<th>PERMIT YEAR TWO</th>
<th>PERMIT YEAR THREE</th>
<th>PERMIT YEAR FOUR</th>
<th>PERMIT YEAR FIVE</th>
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<tr>
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<td>Spring 03</td>
<td>Summer 03</td>
<td>Fall 03</td>
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<td>Summer 04</td>
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<td>Winter 03-04</td>
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<td>7.1</td>
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</tbody>
</table>
Stormwater Management Plan: Town of Dalton

Prepared for:
Compliance with federal National Pollution Discharge Elimination System (NPDES)
Phase II Stormwater program

Prepared by:
Berkshire Regional Planning Commission

Submitted to:
US Environmental Protection Agency, Region 1
MA Department of Environmental Protection

Dates:
Approved February 24, 2003
Submitted: March 10, 2003

Designated Community Officials

[Signatures]
Chair, Select Board
Town Manager
Highway Superintendent
Chair, Conservation Commission
Chair, Planning Board
Building Inspector
Stormwater quality issues unique to Dalton
- Sources of Sediment to Center Pond
- Presence or absence of Priority Organics in Center Pond
- Sources of pathogens to the East Branch Housatonic River
- Illicit discharges in the High St./Park St. neighborhood
- Illicit discharges in neighborhoods off Rt. 9
- Illicit discharges off E. Housatonic Street
- Illicit discharges in neighborhoods off Kirchner Rd.
- Impacts on stormwater from future residential/commercial/industrial development
- Residential practices such as lawn watering, fertilizer use, pet waste, septic system maintenance.
- Municipal practices such as street sweeping, catch basin cleaning, vehicle washing, sand/salt storage and application, pollution prevention.

Challenges Faced by Dalton
- Lack of funding and limited staff resources
- Burden of public awareness for federal regulations
- Limited existing regulatory authority
- Overlapping stormwater infrastructure with MA Highway Department
- Implementation waiting on model regulations yet to be prepared by DEP and EPA
- Staff and municipal board members need to acquire BMP and stormwater training

Potential Sources of funding
- State Revolving Fund (loans)
- 604b Water Quality Management Planning grants
- 104b3 Water Quality and Watershed Assistance grants
- s319 Nonpoint Source Pollution grants (may be limited)
- EOEA GROWetlands grants
- DCS Self-Help grants (land purchase)
- MET grants

Other
There are no Federally Listed endangered species known to inhabit Dalton. This was verified through a database search of the US Fish and Wildlife Service’s Endangered Species program and the MA Natural Heritage and Endangered Species Program.

The following National Historic Register properties will not be negatively affected by this plan:
- Crane and Company, Main Street
- Dalton Grange Hall, South Street and Grange Hall Road
- East Main Street Cemetery, E. Main Street
- Fairview Cemetery, Curtis Avenue
- Main Street Cemetery, Main Street
# Six Minimum Control Measures for Meeting NPDES Phase II Stormwater Requirements

1. Public Education and Outreach
The town will implement a public education program to distribute educational materials to the community and perform outreach about the water quality impacts of stormwater discharges and steps that can be taken to reduce them.

The program will focus on reaching citizens at home, through schools and workplaces and through regular town meeting and outreach events. Priorities will be defined based on important community water resources, especially Center Pond, and known sources of pollution, especially those that threaten public health.

<table>
<thead>
<tr>
<th>BASIC PLAN ELEMENTS</th>
<th>MEASURABLE GOALS / BMP OPTIONS</th>
<th>RESPONSIBLE PARTY/TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>REQUIRED:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| Distribute information to the public on the impacts of stormwater | • Develop educational brochures, or select brochures prepared by EPA, DEP, BRPC, Watershed Associations and others  
• Distribute brochures in tax bills  
• Distribute brochures to building permit and other permit applicants  
• Develop list of contacts for local schools, watershed organizations, stream teams, neighborhood groups, etc. | Stormwater Committee, DPW and Conservation Commission, Year 1  
Tax Assessor, Years 2-5  
Building Inspector, Years 2-5  
Stormwater Committee, Year 3 |
| REQUIRED:           |                                |                           |
| Distribute information about steps the public can take to reduce pollutants in stormwater | • Develop subsequent brochures on specific practices for reducing pollutants  
• Distribute brochures as above  
• Prepare an educational display for town hall/library | Stormwater Committee, DPW and Conservation Commission, Years 2-5  
Tax Assessor Years 3 & 5, Building Inspector Years 2-5  
Local school, Years 4-5 |
Six Minimum Control Measures for Meeting NPDES Phase II Stormwater Requirements

3. Illicit Discharge Detection and Elimination
The Town of Dalton will institute an Illicit Discharge Detection and Elimination Plan (IDDEP) that concentrates on local priority water bodies, citizen input and measures of prevention. Most of the area covered under this program is served by public water and sewer, therefore septic influences are not anticipated.

The key to a successful IDDEP will be the passage of a municipal bylaw defining and prohibiting illicit discharges into the Municipal Separate Storm Sewer System (MS4). No existing illicit discharges will be grandfathered, therefore, an inspection/detection program will also be instituted to identify and remove these discharges. Recognizing that an established schedule must be followed for passing a new municipal bylaw, the detection, prevention and awareness aspects of the IDDEP will be initiated at the beginning of the 5-year program. The elimination aspects of the program will follow upon establishment of the regulatory authority.

<table>
<thead>
<tr>
<th>BASIC PLAN ELEMENTS</th>
<th>MEASURABLE GOALS / BMP OPTIONS</th>
<th>RESPONSIBLE PARTY/TIMELINE</th>
</tr>
</thead>
</table>
| REQUIRED: Develop a program to detect illicit discharges and dumping | • Prepare a program manual outlining each task with a schedule for implementation  
• Identify priority areas based on water quality concerns, age of infrastructure, etc.  
• Where dry-weather discharges are found, track the drain system upstream by visual inspection of catch basins and drop inlets  
• Identify land uses of higher potential pollutant loads (as defined by the MA Stormwater Policy) on the MS4 map  
• Set-up and advertise a hotline for reporting illicit discharges and illegal dumping and develop protocol for following up all calls within 24-48 hours  
• Conduct additional annual field inspections based on public input and water quality sampling results from HVA | DPW  
Stromwater Committee, Year 1  
DPW, investigation within 24-48 hrs  
DPW, as funding allows  
DPW, Year 1  
DPW, as needed |
| REQUIRED: Develop a program eliminate illicit discharges and dumping | • Where illicit discharges are suspected, contact property owners by mail and solicit their help in resolving the situation  
• Where illicit discharges are suspected, the town will have the authority to conduct surveys, audits, dye or smoke testing to locate source of discharges  
• Where sanitary wastewater is suspected, the Board of Health or DPW will act to eliminate the connection immediately  
• Enforce prohibition of non-stormwater discharge (see below) | DPW, as needed  
DPW, as needed, 1-2 expected per year  
DPW, Board of Health, as needed  
DPW, Years 2-5 |
Six Minimum Control Measures for Meeting NPDES Phase II Stormwater Requirements

4. rising ground waters;
5. uncontaminated groundwater infiltration;
6. uncontaminated pumped groundwater;
7. discharge from potable water sources;
8. foundation drains;
9. air conditioning condensation;
10. car washing;
11. home swimming pools;
12. residential construction wash water;
13. Lawn watering;
14. individual resident car washing;
15. flows from riparian habitats and wetlands;
16. dechlorinated swimming pool discharges;
17. street wash water;
18. residential building wash waters without detergents.
**Six Minimum Control Measures for Meeting NPDES Phase II Stormwater Requirements**

5. Post-construction Stormwater Management
The town will develop, implement and enforce a program to reduce pollutants in post-construction runoff from redevelopment and new development projects.

<table>
<thead>
<tr>
<th>BASIC PLAN ELEMENTS</th>
<th>MEASURABLE GOALS / BMP OPTIONS</th>
<th>RESPONSIBLE PARTY/TIMELINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>REQUIRED: Regulate implementation of post-construction</td>
<td>• Develop or amend existing bylaws to control/reduce runoff on new and redevelopment for sites</td>
<td>Stormwater committee,</td>
</tr>
<tr>
<td>runoff controls</td>
<td>≥ 1 acre (cumulative), in upland or wetland areas</td>
<td>Years 1-2</td>
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<td></td>
<td>• Work with Planning Board to develop bylaw as part of Zoning, Subdivision and Special Permit</td>
<td>Planning Board, Year 2</td>
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<td>regulations</td>
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<tr>
<td>REQUIRED:</td>
<td>• Develop Site Review Procedures for Planning/Zoning/Conservation</td>
<td>Planning Board, Conservation Commission,</td>
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<td>Promote the use of appropriate BMPs</td>
<td>• Provide training opportunities for board members to learn more about BMP technologies and</td>
<td>Years 2-3</td>
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<td></td>
<td>how to use them (NEMO)</td>
<td>Town Manager, Years 1 and 3</td>
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<td></td>
<td>• Recommend appropriate BMPs in Performance standards for Subdivision/Special Permit regulations</td>
<td>Stormwater committee, Year 2</td>
</tr>
<tr>
<td>REQUIRED:</td>
<td>• Place requirement for O&amp;M plans in bylaw (see above)</td>
<td>Stormwater committee, Years 1-2</td>
</tr>
<tr>
<td>Require BMP Operation, Maintenance and Funding Plans</td>
<td>• Encourage public reporting of problems</td>
<td>Town Manager, Year 1</td>
</tr>
<tr>
<td>(O&amp;M) for all new and redevelopment projects</td>
<td>• Develop a record-keeping system for O&amp;M plans</td>
<td>Planning Board, Conservation Commission, Year 2</td>
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<td>and ongoing</td>
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