

Part 3 – Notice of Termination (NOT) Instructions and Suggested Format

I. Notice of Termination Instructions

Operators covered under the Remediation General Permit (RGP) must notify EPA and the appropriate State of the termination of discharges authorized under this general permit. A NOT must be submitted using either the suggested format provided with this appendix or in an official form of correspondence containing all of the information required in A through C, below. If using the suggested NOT format electronically, the signature page must be printed, signed and either scanned and attached to the electronic submittal or mailed in hard copy to the addresses listed in D, below. The NOT must be completed and submitted within thirty (30) days of the permanent cessation of the discharge(s) authorized under the RGP.

At a minimum, the operator must provide the following information:

A. General site information

1. NPDES permit number assigned by EPA.
2. Site name and location, including street address.
3. Site **owner's** name, mailing address, telephone number(s), and email address. Indicate an individual that serves as the point of contact. Also indicate whether the owner is a federal, State, Tribal, or private entity.
4. Site **operator's** name, mailing address, telephone number(s), and email address, if different from the site owner's information. Indicate an individual that serves as the point of contact.
5. Discharge identification (i.e., the outfall number). Indicate the discharge location (i.e., longitude and latitude), and receiving water(s).

B. Discharge information

1. Indicate that all discharges have been permanently terminated.
2. Indicate the reason for discharge termination (e.g., completion of construction activities, completion of site remediation, completion of short-term or emergency activity).
3. Indicate the date of the initiation of discharge, the date of the termination of discharge, the daily maximum effluent flow, and frequency of discharge.
4. Attach a summary of all monitoring results from the initiation of discharge through termination, including the results of monitoring requirements included in Part 4.3 of the RGP, for treatment system start-up, interruption, and shutdown, in accordance with the instructions in Appendix VIII.

C. Certification requirement

1. The NOT must be signed in accordance with the signatory requirements of 40 CFR Section 122.22 and include the following certification statement:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I have no personal knowledge that the information submitted is other than true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I certify under penalty of law that all discharges from the identified site that are authorized by the Remediation General Permit (RGP) have been terminated.

2. Notification Requirements

All operators must certify that notification has been provided to the municipality in which the discharge is located. If a private or municipal storm sewer system is used for a site discharge, then an operator must certify that notification has been provided to the owner of the storm sewer must be notified. Select “NA” for the purposes of certification, if notification to the owner of a storm sewer system is not applicable.

D. Submission of NOTs

1. Submit NOTs to EPA electronically at NPDES.Generalpermits@epa.gov, or, where an operator is able to demonstrate a reasonable basis, such as technical or administrative infeasibility, that precludes submittal in electronic format, in hard copy form:

U.S. Environmental Protection Agency
Office of Ecosystem Protection
EPA/OEP RGP Applications Coordinator
5 Post Office Square - Suite 100 (OEP06-01)
Boston, MA 02109-3912

2. Submit NOTs to the appropriate State

A copy of a NOT submitted to EPA must also be submitted to the appropriate State. For submittal addresses, see Part 4.6 of the RGP.

3. Submit NOTs upon request

All operators must provide a copy of the NOT submitted to EPA to the municipality in which the discharge is located, if requested. Operators must also provide a copy of the NOT submitted to EPA to the owner of any private or municipal storm sewer system used for a site discharge, if requested.