

Part 1 – Notice of Intent (NOI) Instructions and Suggested Format

I. Notice of Intent Instructions

Operators seeking coverage under this general permit for **existing discharges** must submit either a NOI to EPA and the appropriate State (when required) to obtain coverage under the Remediation General Permit (RGP) for such discharges, or a NOT to terminate such discharges, **within ninety (90) days** following the effective date of the RGP. Operators seeking coverage under this general permit for **new discharges** must submit an NOI to EPA and the appropriate State (when required) **at least seven (7) days** prior to the initiation of such discharges. Operators with **emergency discharges** must submit an NOI to EPA and the appropriate State (when required) **no more than fourteen (14) days** following the initiation of such discharge. EPA will post NOIs received for a minimum of seven (7) days on EPA’s RGP website.¹ The effective date of coverage will be the date indicated in the authorization to discharge provided to the operator by EPA in writing.²

For purposes of this general permit, the operator of any site subject to regulation under the NPDES program is responsible for applying for coverage. To obtain coverage under the RGP, an operator with one or more discharges eligible for coverage must submit a NOI to EPA prior to the initiation of such discharges. The following are the typical operators for the RGP:

1. “Owner” as “Operator”: sole permittee. The property owner controls the discharges from the site, operates and maintains treatment systems for the site, develops and implements the Best Management Practices Plan (BMPP), and has full authority to direct day-to-day operations. Others on site are considered subcontractors. In this case, the owner is the operator and therefore the party that must obtain RGP coverage.
2. “Operator” as “Operator”: sole permittee. The property owner hires a company (e.g., a contractor) to oversee the discharges from the site, operate and maintain treatment systems for the site, develop and implement the BMPP, and serve as an on-site representative for the owner. The owner does not retain control of the site. In this case, the operator is the operator and therefore the party that must obtain RGP coverage.
3. “Owner” and “Operator” as “Operators”: co-permittees. The property owner retains control of the site, but the property owner hires a company (e.g., a contractor) to oversee the discharges from the site, operate and maintain treatment systems for the site, and develop and implement the BMPP. The operator does not serve as an on-site representative for the owner. In this case, both the owner and the operator must obtain RGP coverage.

1 Available at: <https://www.epa.gov/region1/npdes/rgp.html>.

2 Where the RGP refers to correspondence in writing from EPA, such correspondence may be by mail, email and/or facsimile transmittal.

A NOI must be submitted using either the suggested format provided with this appendix or another form of official correspondence containing all of the information required in A through J, below. Attach additional sheets, if required or otherwise necessary. If using the suggested NOI format electronically, the signature page must be printed, signed and scanned and attached to the electronic submittal or, when submittal in electronic format is precluded, mailed in hard copy to the addresses listed in K, below.

At a minimum, the operator must provide the information listed in this appendix, below.

A. General site information

1. Site name and location, including street address.
2. Site **owner's** name, mailing address, telephone number(s), and email address. Indicate an individual that serves as the point of contact. Also indicate whether the owner is a federal, State, Tribal, or private entity.
3. Site **operator's** name, mailing address, telephone number(s), and email address, if different from the site owner's information. Indicate an individual that serves as the point of contact.
4. Indicate any existing NPDES permit(s), or NPDES permit application(s) as follows:
 - a. If the NOI is for a new discharge with no existing NPDES permit number, indicate "NA" for not applicable.
 - b. Select RGP if the NOI is for an existing discharge covered under the 2010 RGP and indicate the RGP permit number assigned.
 - c. Select DGP (EPA Region 1's Dewatering General Permit), CGP (EPA's Construction General Permit), MSGP (EPA's Multi-Sector General Permit) or individual NPDES permit if the NOI is for a new or existing discharge covered under any of these permits previously, currently, or for which a permit application has been submitted (either a NOI or EPA Form 1 and Form 2C and/or 2F). Indicate the permit number or tracking number assigned.
 - d. Select other if a permit or application applies to a site for a type of NPDES permit not listed (e.g., EPA's Pesticide General Permit). Indicate the type of permit and the permit number or tracking number assigned.
5. Indicate any existing or former regulatory status as follows:
 - a. If the site is located in Massachusetts **and** is subject to the Massachusetts Contingency Plan (MCP) 310 CMR 40.0000. Indicate the Release Tracking Number(s) (RTNs) assigned to the site. Such sites are exempt from State permitting; therefore, the operator is not required to submit a copy of the NOI to the State.
 - b. If the site is located in New Hampshire **and** is subject to a New Hampshire Groundwater Management Permit (GMP) or Groundwater Release Detection Permit (GRDP). Indicate the permit or license number(s) assigned to the site.

- c. If the site is currently subject to the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), the Underground Injection Control (UIC) Program, Publicly-Owned Treatment Works (POTW) Pretreatment Program, or Clean Water Act (CWA) Section 404.
- d. If the site is currently or was formerly subject to Federal or State permitting, licensing, or other action related to contamination potentially present in remediation or dewatering discharges, if not otherwise listed (e.g., National Priorities List (NPL) site, Brownfields site, former CERCLA, MCP, GMP or GRDP site, site with an Activity Use Limitation (AUL)). Indicate any permit or license number assigned to the site, and the name of a State agency contact familiar with the site, including a telephone number and email address.

B. Receiving water information

1. Indicate the receiving water(s). Include the waterbody identification and classification assigned by the State (e.g., Deerfield River, Segment MA33-04, Class B). Also, indicate if the receiving water is an Outstanding Resource Water, an Ocean Sanctuary, a territorial sea, or a Wild and Scenic River.
2. Provide a location map(s) with the following labels, at a minimum: the location of the site showing at least the city/town and cross street, the receiving water(s), and the location of the discharge points to the receiving water(s). Indicate nearby sensitive receptors such as surface waters, drinking water supplies, and wetland areas.
3. Indicate if the receiving water(s) is listed in the State's Integrated List of Waters (i.e., CWA Section 303(d)). Include which designated uses are impaired, and any pollutants indicated. Also, indicate if a final TMDL is available for any of the indicated pollutants.^{3,4} For more information, contact the appropriate State as noted in Part 4.6 of the RGP.
4. Specify the seven day-ten-year low flow (7Q10) of the receiving water determined in accordance with the instructions in Appendix V for sites located in Massachusetts and Appendix VI for sites located in New Hampshire.
5. Indicate the requested dilution factor for the calculation of water quality-based effluent limitations (WQBELs) determined in accordance with the instructions in Appendix V for sites located in Massachusetts and Appendix VI for sites located in New Hampshire.

³ Information regarding integrated lists and TMDLs for Massachusetts can currently be found at: <http://www.mass.gov/eea/agencies/massdep/water/watersheds/total-maximum-daily-loads-tmdl.html>.

⁴ Information regarding integrated lists and TMDLs for New Hampshire can currently be found at: <http://des.nh.gov/organization/divisions/water/wmb/tmdl/index.htm>.

6. Attach a summary of the receiving water sample results required in Part 4.2 of the RGP in accordance with the instructions in Appendix VIII. Receiving water sampling requirements are summarized as follows:
 - a. All Activity Categories: pH, temperature, hardness (freshwater receiving waters only), salinity (saltwater receiving waters only), and ammonia; and
 - b. All Activity Categories: total recoverable antimony, total recoverable arsenic, total recoverable cadmium, total recoverable chromium III and VI, total recoverable copper, total recoverable iron, total recoverable lead, total recoverable mercury, total recoverable nickel, total recoverable selenium, total recoverable silver, and total recoverable zinc, if present and if a dilution factor applies.

C. Source water information

1. Indicate the source water(s) that will be discharged from the site. For the purposes of this general permit, source water refers to any surface water, groundwater or potable water that will be discharged to the receiving water(s) during remediation and/or dewatering activities as follows:
 - a. Contaminated groundwater (e.g., contaminated groundwater being withdrawn from the subsurface for remediation or that infiltrates during dewatering). Provide influent sampling results as required in Part 4.2 of the RGP.
 - b. Contaminated surface water (e.g., stormwater runoff that is present during remediation and/or dewatering). Provide influent sampling results as required in Part 4.2 of the RGP.
 - c. The receiving water. Provide receiving water sample results as required in Part 4.2 of the RGP and B, above.
 - d. A surface water other than the receiving water. If representative of the influent, provide influent sampling results as required in Part 4.2 of the RGP and D, below.
 - e. Potable water. If representative of the influent, provide influent sampling results as required in Part 4.2 of the RGP and D, below. Indicate if this source water has been previously chlorinated.
 - f. Other source water such as uncontaminated surface water or groundwater, or recycled water. If representative of the influent, provide influent sampling results as required in Part 4.2 of the RGP and D, below.
2. Indicate any pollutants present that are naturally occurring and any pollutants present that are not included in the RGP.

D. Discharge information

1. Provide the following information:
 - a. Indicate if the discharge(s) is an existing discharge, an emergency discharge, a new discharge, or a new source, as defined by 40 CFR §122.2. New sources are not eligible for coverage under the RGP.

- b. Indicate the pathway by which the discharge(s) enters the receiving water. Provide a narrative description, if necessary.
 - c. Indicate the outfall(s) location(s), including geographic coordinates (i.e., latitude and longitude). For multiple outfalls, assign the outfall numbers sequentially, beginning with Outfall 001.
 - d. Provide the expected start and end dates of discharge(s) (month/year).
 - e. Indicate if the discharge is expected to occur over a duration of less than 12 months, 12 months or more, or is an emergency discharge (14 days or less).
 - f. Indicate the month and year requested for permit coverage to be effective. Note that timeframes specified in the RGP begin upon the effective date of coverage. Be as precise as possible. The effective date of permit coverage will generally be the first of the month, when practicable. If the start and/or end dates of discharge change, an operator may submit a Notice of Change to EPA to provide notification of such an administrative change. Refer to Appendix IV, Part 2 for additional information regarding notification of a change to the start or end date.
 - g. Provide a site plan with the following labels, at a minimum: the site boundary, the receiving water(s), the discharge point(s) to the receiving water(s), the location of the monitoring point(s), when different from the discharge point(s), the location of any surface or subsurface infrastructure that will be used to convey discharges, the location of structures, if present or under construction, the location of any treatment system(s) present. Indicate a boundary line showing the extent of contamination, if known. EPA makes the attachments to the NOI publicly available. Do not disclose security-sensitive information on the site plan.
2. Indicate all Activity Categories that apply based on the site activities that will result in remediation activity discharges to be covered by the permit.
 3. Indicate all Contamination Type categories that apply based on the parameters known present **at the site**. This includes any contamination type category containing any parameter that is naturally-occurring.
 4. Provide information regarding the influent characteristics for the parameters required under this general permit.
 - a. All operators must collect a minimum of one (1) sample of influent, unless otherwise noted.
 - b. Activity Categories must provide results of influent sample analysis as follows:
 - i. Activity Category I for:
 - all parameters in contamination type A. Inorganics;
 - any present in contamination type B. non-halogenated VOCs;
 - if present in contamination type C. halogenated VOCs;
 - any present in contamination type D. non-halogenated SVOCs;
 - if present in contamination type E. halogenated SVOCs; and
 - any present in contamination type F. fuels parameters.

- ii. Activity Category II for:
 - all parameters in contamination type A. Inorganics;
 - any present in contamination type B. non-halogenated VOCs;
 - any present in contamination type C. halogenated VOCs;
 - any present in contamination type D. non-halogenated SVOCs;
 - if present in contamination type E. halogenated SVOCs; and
 - if present in contamination type F. fuels parameters.
 - iii. Activity Category III-G for:
 - all parameters in contamination type A. Inorganics; and
 - if present in contamination type B through F.
 - iv. Activity Category IV-G, V-G, VI-G, VII-G, VIII-G for:
 - if present in contamination type A through F.
 - v. Activity Category III-H, IV-H, V-H, VI-H, VII-H, VIII-H for:
 - all parameters in contamination type A through F.
 - vi. When “if present” is noted above, monitoring is required for a parameter in the Contamination Type only if the given parameter is known or believed present at the site. When “any present” is noted above, monitoring is required for all parameters in the Contamination Type when at least one parameter listed in that Contamination Type is known or believed present at the site, unless otherwise specified below.
 - b. All Activity Categories must also provide results of influent sample analysis for:
 - i. pH, temperature, and hardness (freshwater receiving waters only);
 - ii. Any parameter listed in Part 2.1.1, if known or believed present, but not otherwise specified in this Part for the Activity Category that applies to a site;
 - iii. Any parameter listed in Part 2.1.1 if it is unknown whether the given parameter is present or absent; and
 - iv. Any parameter known or believed present that is not included in this general permit.
 - c. Results of the NOI monitoring requirements specified above must be submitted to EPA as an attachment to the NOI in accordance with Appendix VIII, and must meet the QA/QC requirements specified in Part 2.5.2.f, of the RGP, and the reporting requirements specified in Part 4.6.2 of the RGP.
 - d. The results of sample analysis for any parameter above its required minimum must be submitted to EPA as an attachment to the NOI.
 - e. EPA and/or the appropriate State may require additional NOI monitoring on a case-by-case basis. If additional monitoring is required, EPA will briefly state the reasons for the monitoring, and will specify the monitoring and reporting requirements.
 - f. Where an operator conducts any of the monitoring specified above prior to the submission of a NOI, additional monitoring is not required, so long as the monitoring requirements specified in Part 2.1 and Part 4 of the RGP, are met, including Part 4.1.5 for existing data substitution.
2. Based on the analysis of the influent and supplemental information, if available, the operator must indicate whether each parameter included in this general permit is known

or believed present or known or believed absent. This includes any parameter that is naturally-occurring.

3. If the presence of any parameter included in this general permit is unknown and, using best professional judgment, its presence or absence cannot be determined, the operator must test for that parameter. This includes any parameter that is naturally-occurring.
4. Where an operator collects any portion of the information specified above no more than six (6) months prior to the submission of a NOI, additional sampling is not required, so long as the requirements for existing data substitution specified in the RGP are met. This may include data collected pursuant to:
 - a. 310 CMR 40.0000, the Massachusetts Contingency Plan (“Chapter 21E”) for sites in Massachusetts; and
 - b. New Hampshire’s Title 50 RSA 485-A: Water Pollution and Waste Disposal or Title 50 RSA 485-C: Groundwater Protection Act for sites in New Hampshire.
5. Based on the analysis of the untreated influent and supplemental information, if used, the operator must indicate the following additional information for each parameter that is **known or believed present**:
 - a. The number of samples taken;
 - b. The analytical method used, including the method number;
 - c. The detection limit achieved for the analysis;
 - d. The daily maximum concentration (i.e., the highest concentration detected in all samples collected) of each parameter for influent and effluent. If a parameter is not detected, indicate the data qualifier for “less than” and the corresponding detection limit (e.g., <10 µg/L if the detection limit is 10 µg/L); and
 - e. The daily average concentration (i.e., the average of all concentrations in all samples collected) of each parameter for influent and effluent. If a parameter is not detected, a value of zero (0) may be substituted for any result that meets the test method and ML requirements included in the RGP. If the test method and ML requirements included in the RGP are not met, the detection limit must be substituted.
6. The TBEL for each parameter is noted. If a parameter applies to a site, the TBEL applies. The QBEL must be determined by the operator for each parameter in accordance with Appendix V for sites in Massachusetts and Appendix VI for sites in New Hampshire. All calculations must be attached to the NOI. If the QBEL is more stringent than the TBEL for a parameter, the QBEL applies. EPA and/or the appropriate State will provide corrections, if necessary, in the authorization to discharge provided to the operator in writing.

E. Treatment system information

1. Indicate the type(s) of treatment that will be applied to effluent prior to discharge.

2. Provide a written description of any treatment system(s) or processes that will be applied to the effluent prior to discharge. Identify each major treatment component (e.g. fractionation tanks, filter units/media, chemical feed tank, air stripping unit).
3. Provide the design flow capacity of the most limiting component in gallons per minute (gpm). Clearly identify the component of the treatment system or process with the most limited flow, i.e., the component that establishes the design flow or otherwise controls the rate and/or volume of discharge. Indicate the proposed maximum and average effluent flow. Indicate if use of a flow meter is infeasible and provide justification. If Activity Category IV applies, indicate the estimated total volume of water that will be discharged.
4. Attach a line drawing or schematic of effluent flow with the following labels, at a minimum:
 - a. The direction of water flow from the point of generation to the receiving water;
 - b. The source water(s) with estimated volume, process waters with estimated volume;
 - c. Any treatment systems or processes with design flow(s);
 - d. Discharge points with estimated volume;
 - e. Sampling points, if different than discharge points; and
 - f. Receiving water(s).

F. Chemical and additive information

1. Indicate any chemical or additive the operator(s) intends to use or store that will be applied to effluent prior to discharge or may otherwise be present in discharge(s) from the site. Chemicals and additives include, but are not limited to: algaecides/biocides, antifoams, coagulants, corrosion/scale inhibitors, disinfectants, flocculants, neutralizing agents, oxidants, oxygen scavengers, pH conditioners and bioremedial agents, including microbes.
2. Provide the following information for each chemical or additive:
 - a. Product name, chemical formula, and manufacturer of the chemical, additive or remedial agent;
 - b. Purpose or use of the chemical/additive;
 - c. Safety Data Sheet (SDS) and Chemical Abstracts Service (CAS) Registry number for each chemical/additive;
 - d. The frequency (hourly, daily, etc.), duration (hours, days), quantity (maximum and average), and method of application for the chemical/additive;
 - e. Any material compatibility risks for storage and/or use including the control measures used to minimize such risks; and
 - f. If available, the vendor's reported aquatic toxicity (NOAEL and/or LC50 in percent for aquatic organism(s)).
3. Written rationale which demonstrates that the addition of such chemicals/additives:
 - a. Will not add any pollutants in concentrations which exceed permit effluent limitations;

- b. Will not exceed any applicable water quality standard; and
 - c. Will not add any pollutants that would justify the application of permit conditions that are different from or absent in this permit; or
 - d. Alternately, an operator may demonstrate through sampling and analysis using sufficiently sensitive test methods that each of the 126 priority pollutants in CWA Section 307(a) and 40 CFR Part 423.15(j)(1) are non-detect in discharges with the addition of chemicals and/or additives. These data must be attached to the NOI.
4. Upon authorization to discharge, chemicals and/or additives which have been specifically disclosed in the NOI may be discharged up to the frequency and level disclosed, provided that such discharge does not violate Section 307 or 311 of the Clean Water Act or applicable state water quality standards. EPA and/or the appropriate State may request additional information to provide authorization to discharge chemicals and/or additives, including but not limited to WET testing.

G. Endangered Species Act eligibility determination

As required in Part 1.4.1 of the RGP and in accordance with the instructions in Appendix I, the operator must demonstrate eligibility for coverage under this general permit with regards to listed species as follows:

1. Indicate under which criterion the discharge(s) is eligible for coverage under this general permit:
 - a. **FWS Criterion A:** No endangered or threatened species or critical habitat are in proximity to the discharges or related activities or come in contact with the “action area”.
 - b. **FWS Criterion B:** Formal or informal consultation with the FWS under section 7 of the ESA resulted in either a no jeopardy opinion (formal consultation) or a written concurrence by FWS on a finding that the discharges and related activities are “not likely to adversely affect” listed species or critical habitat (informal consultation).⁵
 - c. **FWS Criterion C:** Using the best scientific and commercial data available, the effect of the discharges and related activities on listed species and critical habitat have been evaluated. Based on those evaluations, a determination is made by EPA, or by the operator and affirmed by EPA, that the discharges and related activities will have “no effect” on any federally threatened or endangered listed species or designated critical habitat under the jurisdiction of the FWS.
 - d. **NMFS Criterion:** A determination made by EPA is affirmed by the operator that the discharges and related activities will have “no effect” or are “not likely to adversely affect” any federally threatened or endangered listed species or critical habitat under the jurisdiction of NMFS and will not result in any take of listed species.

⁵ See FWS Section 7 consultation handbook, available at http://www.fws.gov/endangered/esa-library/pdf/esa_section7_handbook.pdf for definitions and guidance.

2. Attach documentation for the criterion under which the discharge(s) is eligible for coverage under this general permit:
 - a. **FWS Criterion A:** The operator must attach written rationale on how the determination that no listed species or critical habitat are in proximity to the site or discharge location(s) was made.
 - b. **FWS Criterion B:** The operator must attach a copy of the no jeopardy opinion or written concurrence by the Services (or EPA) on a finding of “not likely to adversely affect” federally-listed species or federally-designated critical habitat under Section 7, a copy of ESA Section 10 authorization, or original certification of eligibility.
 - c. **FWS Criterion C:** The operator must attach written rationale on how the determination that the discharge(s) and related activities will have “no affect” on any federally threatened or endangered listed species or designated critical habitat under the jurisdiction of the Services was made.
 - d. **NMFS Criterion:** The operator must attach additional information as required in Appendix I.

H. National Historic Preservation Act eligibility determination

As required in Part 1.4.2 of the RGP and in accordance with the instructions in Appendix III, the operator must demonstrate eligibility for coverage under this general permit with regards to properties listed or eligible for listing in the National Registry of Historic Places under the National Historic Preservation Act as follows:

1. Indicate under which criterion the discharge(s) is eligible for coverage under this general permit:
 - a. **Criterion A:** No historic properties are present. The discharges and discharge-related activities (e.g., BMPs) do not have the potential to cause effects on historic properties.
 - b. **Criterion B:** Historic properties are present. Discharges and discharge related activities do not have the potential to affect historic properties.
 - c. **Criterion C:** Historic properties are present. The discharges and discharge-related activities have the potential to affect or will have an adverse effect on historic properties. The operator has obtained and is in compliance with a written agreement with the State Historic Preservation Officer (SHPO), Tribal Historic Preservation Officer (TPHO), or other tribal representative that outlines measures the operator will carry out to mitigate or prevent any adverse effects on historic properties.
2. Attach documentation for the criterion under which the discharge(s) is eligible for coverage under this general permit:
 - a. **Criterion A:** The operator must attach written rationale on how the determination that no historic properties are present was made.
 - b. **Criterion B:** The operator must attach written rationale on how the determination that discharges and discharge-related activities do not have the potential to affect

historic properties. A copy of any information used to make this determination must also be attached.

- c. **Criterion C:** The operator must attach a copy of a written agreement with the Services.

I. Supplemental information

Operators should provide any supplemental information required or otherwise necessary to meet the requirements of this general permit as an attachment(s) to the NOI. Any supplemental information included here should be briefly listed.

J. Certification requirement

1. The NOI must be signed in accordance with the signatory requirements of 40 CFR Section 122.22 and include the following certification statement:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I have no personal knowledge that the information submitted is other than true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

2. Operators must provide a certification statement for the Best Management Practices Plan (BMPP). The BMPP certification requirements are found in Part 2.5.1.c of the RGP.
3. Notification Requirements

All operators must certify that notification has been provided to the municipality in which the discharge is located. If a private or municipal storm sewer system is used for a site discharge, then an operator must certify that notification has been provided to the owner of the storm sewer. An operator must certify that permission to use such system has been or will be obtained (including the estimated timeframe for obtaining permission) and must attach any additional conditions the owner of the storm sewer has required. If an area at a site is associated with activities covered by an additional discharge permit(s), an operator must certify that notification has been provided to the owner/operator of such area. Select “NA” for the purposes of certification, if notification to the owner of a storm sewer system or area covered by an additional discharge permit are not applicable.

K. Submission of NOIs

1. All sites subject to this general permit must submit a NOI to EPA. All NOIs submitted after **December 21, 2020 (or as revised)** must be submitted electronically. Submit NOIs to EPA electronically at NPDES.Generalpermits@epa.gov. Where an operator is able to demonstrate a reasonable basis, such as technical or administrative infeasibility, that precludes submittal in electronic format, submit NOIs in hard copy form to:

U.S. Environmental Protection Agency
Office of Ecosystem Protection
EPA/OEP RGP Applications Coordinator
5 Post Office Square - Suite 100 (OEP06-01)
Boston, MA 02109-3912

2. Submit NOIs to the appropriate State, as follows:
 - a. Sites in Massachusetts: Under 310 CMR 40.0000, as a matter of *state law*, this general permit only applies to discharges that are not subject to the Massachusetts Contingency Plan (MCP). Therefore, sites subject to the MCP are not required to submit a copy of the NOI to MassDEP, the State form (BRPWM 12, or as revised), or pay an application fee for this general permit. Any operator with a site that is not subject to the MCP must submit the State form and fee to MassDEP when submitting a copy of the NOI to MassDEP. Municipalities are fee-exempt, but must send a copy of the transmittal form to MassDEP. For State forms, see: <http://www.mass.gov/eea/agencies/massdep/>. NOIs must be submitted to the MassDEP RGP Coordinator, or, where an operator is able to demonstrate a reasonable basis, such as technical or administrative infeasibility, that precludes submittal in electronic format, in hard copy form, with the State form and fee, as requires to:

Massachusetts Department of Environmental Protection
Bureau of Water Resources
1 Winter St. 5th Floor
Boston, MA 02108

- b. Sites in New Hampshire: Operators must provide a copy of the NOI to the New Hampshire Department of Environmental Services (NHDES). NOIs must be submitted to the NHDES RGP Coordinator, or, where an operator is able to demonstrate a reasonable basis, such as technical or administrative infeasibility, that precludes submittal in electronic format, in hard copy form:

New Hampshire Department of Environmental Services
Water Division, Wastewater Engineering Bureau
29 Hazen Drive, P.O. Box 95
Concord, NH 03302-0095

3. Submit NOIs upon request

All operators must provide a copy of the NOI submitted to EPA to the municipality in which the discharge is located, if requested. Operators must also provide a copy of the NOI submitted to EPA to the owner of any private or municipal storm sewer system used for a site discharge, if requested.