

Part 3 – Notice of Termination (NOT) Instructions and Suggested Format

I. Notice of Termination Instructions – All operators with coverage under the Remediation General Permit (RGP) must notify EPA of the termination of discharge(s) authorized under this general permit. A NOT must be submitted using either the suggested format below or in a form of correspondence containing all of the information required in A through C, below. If using the suggested NOT format electronically, the signature page must be printed, signed and either scanned and attached to the electronic submittal or mailed in hard copy to EPA at the address listed in D, below. The NOT must be completed and submitted within 30 days of the permanent cessation of the discharge(s) authorized by the RGP.

At a minimum, the operator must provide the following information:

A. General site information

1. NPDES permit number assigned by EPA.
2. Site name and location, including street address
3. Site **owner's** name, mailing address, telephone number(s), and email address. Indicate an individual that serves as the point of contact. Also indicate whether the owner is a federal, State, Tribal, or private entity.
4. Site **operator's** name, mailing address, telephone number(s), and email address, if different from the site owner's information. Indicate an individual that serves as the point of contact.
5. Discharge identification, such as the outfall number. Include the discharge location (i.e., longitude and latitude), and receiving water(s).

B. Discharge information

1. A statement that the discharge(s) has been permanently terminated.
2. The reason for discharge termination (e.g., completion of construction activities, site remediation completion, termination of temporary discharge)
3. The date of the initiation of discharge, the date of the termination of discharge, the frequency of discharge, and the average effluent flow.
4. A summary of all monitoring results from the initiation of discharge through termination, including the results of monitoring requirements included in Part 4.3 of the RGP, when required for treatment system start-up(s), interruption(s), and shutdown in accordance with the instruction in Appendix VIII of the RGP.

C. Certification requirement

1. The NOT must be signed in accordance with the signatory requirements of 40 CFR Section 122.22 and include the following certification statement:

I certify under penalty of law that all discharges from the identified site that are authorized by the Remediation General Permit (RGP) have been terminated. I understand that by submitting this Notice of Termination (NOT), I am no longer authorized to discharge waters covered by the RGP and that discharging pollutants from the activities covered by the RGP is unlawful under the Clean Water Act where the discharge is not authorized by a permit. I also understand that the submission of this NOT does not release an owner/operator from liability for any violation of the RGP or the Clean Water Act.

2. Notification Requirements

All applicants must certify that notification has been provided to the municipality in which the discharge is located. If a private or municipal storm sewer system is used for a site discharge, then an applicant must certify that notification has been provided to the owner of the storm sewer must be notified. Select “NA” for the purposes of certification, if notification to the owner of a storm sewer system is not applicable.

D. Submission of NOTs

1. Submit NOTs to EPA electronically at NPDES.Generalpermits@epa.gov, or, where an operator is able to demonstrate a reasonable basis, such as technical or administrative infeasibility, that precludes submittal in electronic format, in hard copy form:

U.S. Environmental Protection Agency
Office of Ecosystem Protection
EPA/OEP RGP Applications Coordinator
5 Post Office Square - Suite 100 (OEP06-01)
Boston, MA 02109-3912

2. Submit NOTs to the appropriate State, if required

To determine if a copy of a NOT submitted to EPA must also be submitted to the appropriate State, and for submittal addresses, see Part 4.6 of the RGP.

3. Notification Requirements

All applicants must provide notification to the municipality in which the discharge is located, including a copy of the NOT submitted to EPA, if requested. Applicants must also provide notification to the owner of a private or municipal storm sewer system, if such system is used for a site discharge. Applicants must provide a copy of the NOT submitted to EPA to the owner of such storm sewer system, if requested.

II. Suggested Format for the Remediation General Permit Notice of Termination (NOT)

A. General site information

1. NPDES permit number assigned by EPA:			
2. Name of site:	Site address:		
	Street:		
	City:	State:	Zip:
3. Site owner	Contact Person:		
	Telephone:	Email:	
	Mailing address:		
	Street:		
	City:	State:	Zip:
4. Site operator, if different than owner	Contact Person:		
	Telephone:	Email:	
	Mailing address:		
	Street:		
	City:	State:	Zip:
5. Discharge identification:	Discharge location:	Receiving water(s):	

B. Discharge Information

1. All discharges authorized under the NPDES permit number listed in Part A, above have been permanently terminated. Check one: Yes <input type="checkbox"/> No <input type="checkbox"/>			
2. The reason(s) for discharge termination:			
3. Initiation Date of Discharge(s)	Termination Date of Discharge(s)	Frequency of Discharge(s)	Average effluent flow
4. A summary of all monitoring results are attached in accordance with Appendix VIII of the RGP. Check one: Yes <input type="checkbox"/> No <input type="checkbox"/>			

C. Certification requirement

<i>I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I certify that I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.</i>	
Notification has been provided to the appropriate State.	Check one: Yes <input type="checkbox"/> No <input type="checkbox"/>
Notification has been provided to the municipality in which the discharge is located, including a copy of this NOT, if requested.	Check one: Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
Notification has been provided to the owner of a private or municipal storm sewer system, if such system is used for site discharges, including a copy of this NOT, if requested.	Check one: Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/>
Signature:	Date:
Print Name and Title:	