

APPENDIX 6
EPA, MassDEP, and NHDES Mailing Addresses

For the convenience of applicants, below is a listing of mailing addresses for the federal and state agencies and a summary of the documentation that applicants are required to submit under the NCCW General Permit

1. Email addresses for state contacts for questions on the NCCW General Permit:

Massachusetts:

Robert Kubit (robert.kubit@state.ma.us)

New Hampshire:

Jeff Andrews (jeff.andrews@des.nh.gov)

2. Mailing Address for U.S. Environmental Protection Agency

a. Notices of Intent (NOIs) – Appendix 5 or information required in Appendix 4

US EPA, Region 1

NCCW GP Processing

Mail code: OEP 06-4

5 Post Office Square, Suite 100

Boston, MA 02109-3912

Or emailed to nccw.generalpermit@epa.gov or faxed to EPA at 617-918-2188

b. Notices of Termination (NOTs) – Appendix 7 or information required in Appendix 4

US EPA, Region 1

NCCW NOT Processing

Municipal Assistance Unit (CMU)

5 Post Office Square, Suite 100

Boston, MA 02109-3912

Or emailed to nccw.generalpermit@epa.gov

c. Notices of Change (NOCs) – Appendix 8 or information required therein

US EPA, Region 1

NCCW NOC Processing

Municipal Assistance Unit (CMU)

5 Post Office Square, Suite 100

Boston, MA 02109-3912

Or emailed to nccw.generalpermit@epa.gov

d. **Discharge Monitoring Reports (DMRs)** and other required reporting – If a permittee has submitted an opt-out request from electronic reporting using NetDMR and has received authorization from EPA to do so, the permittee should mail hard copy DMRs and other reports to

U.S. Environmental Protection Agency
Water Technical Unit (OES04-SMR)
5 Post Office Square – Suite 100
Boston, MA 02109-3912

3. Massachusetts Department of Environmental Protection

a. Facilities located in Massachusetts with **new or increased discharges** or discharges that are currently **covered by an individual permit** must:

- Submit a completed, signed copy of EPA's suggested NOI form, found at Appendix 5, the completed state transmittal form; and a copy of the check for the appropriate State fee, to:

MassDEP, Division of Watershed Management
627 Main Street, 2nd floor
Worcester, MA 01608

- Submit the appropriate fee and a copy of the transmittal form to:

MassDEP
P.O. Box 4062
Boston, MA 02211

b. Facilities located in Massachusetts that are **administratively continued discharges under the expired NCCW General Permit** must submit a completed, signed copy of EPA's suggested NOI form, found at Appendix 5, and a copy of the Mass DEP transmittal form from their previous application to:

MassDEP, Division of Watershed Management
627 Main Street, 2nd floor
Worcester, MA 01608

c. All facilities located in Massachusetts must submit **Discharge Monitoring Reports** and all other required reports to the regional office where the discharge occurs. A listing of regional office addresses can be found online at:

<http://www.mass.gov/eea/agencies/massdep/about/contacts/find-the-massdep-regional-office-for-your-city-or-town.html>

Toxicity test reports should also be sent to:

MassDEP, Division of Watershed Management
627 Main Street, 2nd floor
Worcester, MA 01608

4. New Hampshire Department of Environmental Services

Facilities in New Hampshire must submit a copy of the Notice of Intent, Notice of Termination, Discharge Monitoring Reports, and all other reports required under the NCCW general permit to:

NH DES
Water Division, Wastewater Engineering Bureau
29 Hazen Drive, P.O. Box 95
Concord, NH 03302-0095