

401013

Work Order No. 11098-001-001-1162-30

Superfund Records Center
SITE: Covitch Property
DATE: 1.15
556454

MANAGEMENT WORK PLAN
FOR
SITE INSPECTION PRIORITIZATION

AT

COVITCH PROPERTY / FORMER ATF DAVIDSON CO.
NORTHBRIDGE, MA



SDMS DocID 556454

CERCLIS No. MAD046128559
TDD No. 95-07-0065

Submitted by:

Roy F. Weston, Inc.
217 Middlesex Turnpike
Burlington, Massachusetts 01803

Submittal date: 20 October 1995

WESTON/START

Reviewed and Approved:

Miranda B. Jennings
Site Leader

10/20/95
Date

J. F. Kelly
Project Leader

10/24/95
Date

Management Work Plan
Covitch Property / Former ATF Davidson Co.
Northbridge, MA

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SUGGESTED GUIDELINES PROJECT SUMMARY

SITE LEADER

Mr. Michael G. Jennings
(617) 229-6430 Ext. 251

ASSISTANT

N/A

EPA TECHNICAL CONTACT

Ms. Nancy Smith
(617) 573-9697

REGIONAL/STATE CONTACT

Mr. Don Hanson (Regional)
(508) 792-7653

Mr. Harish Panchal (State)
(617) 556-1118

SUBCONTRACT SERVICES NEEDED

No subcontract services are anticipated at this time.

PERSONNEL AND SPECIAL TRAINING NEEDED

- 40-hour Health and Safety training.
- Medical monitoring.

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REPORTS AND DELIVERABLES

DELIVERABLES REQUIRED

Trip Report
Draft Report Package
Final Report Package
Other

Check the documents which will be generated for this project and submitted to the file.

- X Management Work Plan
- X Task Work Plan (if applicable)
- X Health and Safety Plan
- X Aerial Photographs
- X Photographs
- X Logbooks
- X Subcontract Records
- X Trip Report
- X Draft/Final Package Deliverables
- X Subcontractor Evaluation
- X Telecons
- X Site Access Documentation
- X Acknowledgment of Completion Form
- X Sample ID Cards
- X Chain-of-Custody Forms (if applicable)
- X Traffic Reports (if applicable)
- X Air Bill Records (if applicable)
- X Bill of Lading Records
- X Calibration Records
- X Document Transmittal Forms
- X Laboratory Analysis Records (if applicable)
- X Quality Assurance/Quality Control Records
- X Drawing/Plates/Maps/Figures
- X Report Review Documentation Records
- X Reference Materials
- X Community Contact Relation Forms, if necessary
- X Other: _____

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PROJECT SCHEDULE

Task Name	Schedule for Task Completion	Project Personnel
Site Assignment	20 OCT 95	John Kelly
Task Management	20 SEP 96	John Kelly, Mike Jennings
Site Initiation/Background	20 SEP 96	John Kelly, Mike Jennings
Task Work Plan	26 JAN 96	John Kelly, Mike Jennings
Field Work/Trip Report	16 FEB 96	John Kelly, Mike Jennings, Bobby Owens, Scott Barrows, Gayle Gleichauf
Draft SIP Report	31 MAY 96	John Kelly, Mike Jennings
Draft HRS Evaluation	31 MAY 96	John Kelly, Mike Jennings, Joe Schmidl
Comments Due	12 JUL 96	
Final SIP Report	9 AUG 96	John Kelly, Mike Jennings
Revised HRS Evaluation	9 AUG 96	John Kelly, Mike Jennings, Joe Schmidl
Site Closeout	20 SEP 96	John Kelly, Mike Jennings, George Mavris