

11 CSR 50-2.120 MVI-2 Form

(1) The MVI-2 form will be used as an approval certificate, rejection notice, and as a station record. This form will be issued to an inspection station by number without charge, and can be used only by the station to which issued. A station owner shall be accountable for each set. This form shall be used in every instance when a vehicle is presented for inspection and no part of the form shall be filled out until the vehicle has been presented for inspection. All applicable blanks or spaces on the form shall be completely and accurately filled out in a legible manner. The inspector/mechanic shall obtain the identification number from the vehicle and accurately record the number on the MVI-2 form in the space allotted. If a vehicle does not have an identification number, the inspector/mechanic shall write the word "None" on the form in the space provided. A station will issue approval certificates or rejection notices from one (1) book of MVI-2's at a time, twenty (20) sets to a book, using their lowest numbered book. The MVI-2 form shall be signed by the inspector/mechanic who inspects the vehicle.

(2) Approval of vehicle.

(A) If each item of equipment required to be inspected meets the inspection requirements, an inspection sticker or decal will be issued, and the inspector/mechanic shall record the number on the MVI-2 form in the space provided.

(B) The first sheet of the MVI-2 form (white copy) shall be given to the vehicle owner or operator as an approval certificate. Under no circumstances can an approval certificate be issued without the issuance of an inspection sticker or decal.

(C) No inspection sticker number or decal number shall be recorded on the MVI-2 form until such time as a complete and proper inspection has been made and the vehicle described therein meets the minimum inspection standards established by regulation; nor shall any signature of an inspector/mechanic be recorded until the vehicle has been completely and properly inspected.

(3) Rejection of vehicle.

(A) If an item of equipment or any of its components does not meet the minimum inspection standards, the vehicle shall be rejected and the item or component shall be written under "Defective Part" in the space provided. In addition, the proper code for the defective item shall be determined from the code chart printed on the inside cover of the MVI-2 form and the code letter shall be recorded in the space provided. If an item is

rejected for which a specific tolerance or measurement is listed, the measurement shall be recorded on the MVI-2 form.

(B) If a load carrying ball joint is rejected because of movement in excess of prescribed tolerances, the measured movement shall be recorded. Also show whether the measurement of the rejected ball joint is vertical or horizontal movement.

(C) The vehicle owner must be informed that he may repair the defective parts himself or have them repaired at any place of his choice, and he shall have the right to remove the vehicle to such place for needed repairs. The inspector/mechanic shall sign the MVI-2 form in the space provided.

(D) If any repairs are to be made by the inspection station, the vehicle owner shall be provided with a written estimate of the total cost of such repairs, and the vehicle owner must authorize the station to make the repairs by signing the repair authorization in the space provided on the MVI-2 form.

(E) If the vehicle is removed from the inspection station for needed repairs, the second sheet of the MVI-2 form (yellow copy) shall be given to the vehicle owner as a rejection notice. The first sheet (white copy) and the third sheet (pink copy) will be filed with the station's yellow copies which are filed by consecutive control number.

(F) When a vehicle is returned for reinspection after repairs are made, the owner should present his rejection notice (yellow copy). The white and pink copies of the MVI-2 form having control numbers that correspond with the owner's rejection notice will be obtained from the station's files. A reinspection will consist of only those items of equipment or components that were originally rejected. If the vehicle is approved, an inspection sticker or decal will be issued. The inspector/mechanic who made the reinspection shall sign the approval certificate and record his inspector/mechanic number and the number of the inspection sticker or decal in the spaces provided. The approval certificate (white copy) shall then be given to the vehicle owner. The yellow copy will be filed by control number.

(G) If the rejected vehicle is returned for a reinspection within ten (10) days, no additional inspection fee can be charged.

(4) Inspection station record.

(A) The third sheet of the MVI-2 form (pink copy) will be filed by consecutive issue of sticker or decal number.

(B) Twenty (20) pink copies which are filed by consecutive issue of sticker or decal number, shall be filed between the front and back cover of the used sticker or decal book which contained corresponding sticker or decal numbers. These pink copies and used covers will be kept by the inspection station for twelve (12) months from the date the inspection sticker or decal number was issued, at which time they may be destroyed.

(C) Inspection records (yellow and pink copies) shall be given to any member of the Missouri State Highway Patrol or motor vehicle inspector.

(D) All MVI-2 forms which are voided will be marked "Void". All voided sets will be filed with the station's yellow copies that are filed by consecutive control number.

(5) If a vehicle owner loses an approval certificate, the vehicle owner may obtain a replacement from the inspection station which made the original inspection. Information for a replacement approval certificate will be obtained from the inspection station's records. The words "Replacement Certificate" will be written across the front. The first sheet (white copy) will be given to the vehicle owner. The second sheet (yellow copy) and the third sheet (pink copy) will then be filed with the station's other yellow copies that are filed by consecutive control number.

