

USING THE INTERFACE

The DMS user interface has several features to facilitate use.

Adjustable Sections

The size of sections within many DMS screens can be adjusted by clicking and dragging the gray line separating the sections.

Tables

Tables can be sorted by clicking column headings. The first click sorts the column in ascending order and will be indicated by an “up” arrow in the heading. Clicking twice will sort the column in descending order and will be indicated by a “down” arrow. The data within any table in the DMS can be exported via an option on the right-click menu.

Data Point Selection

When the cursor is moved over data points on either the time-series graph or the scatter plot, individual data points are indicated by a dashed-line square surrounding the point. Simultaneously, the information provided in the status bar (see Status Bar information below) will update to reflect the current data point selected.

Program Menu Bar

The Program Menu Bar is available from all screens. Two menu options are available on the program menu bar displayed at the top of every window in the DMS. The File menu, indicated by an open file folder icon, allows the user to exit the program. Note that when the program closes, any unsaved changes will be lost. The Help option is also available from the program menu bar, indicated by a question mark that provides access to the User's Guide.

Right-Click Functionality

Many options are available from the Graph menu that appears when the user right-clicks in the Time-Series Graph, Scatter Plot, or Rose Diagram screens on the Data tab. Functions can be accessed to manage data; they are described in greater detail in the Data sections of this User's Guide. On most screens under the Administration and Setup tabs, the right-click options allow users to export the information shown in the table on that screen in either a tab-delimited or comma-separated values (CSV) format.

Save Changes

All entries or changes made on screens on the Setup or Administration tabs are saved by clicking the **Save Changes** icon in the upper-right of the menu bar. Users will be prompted by the DMS to save changes if they navigate to different screens or attempt to exit the program without clicking **Save Changes**.

Status Bar

All screens under the Data tab (except Import) provide a status bar across the bottom of the window that displays information relevant to that particular screen.

Hot Keys and Navigation Arrows

Also called keyboard shortcuts, these combinations of keystrokes perform the same function as certain buttons on the DMS screen. Keyboard shortcuts are most useful for functions under the Data tab. Some of the more common functions are listed in **Table 1** and on the appropriate pages of this User's Guide.

Table 1. Shortcut keystrokes and functions.

Hot Key	Function	Availability
Ctrl + Right arrow	Scroll time frame forward one page	Anytime on Time-Series Graph screen
Ctrl + Left arrow	Scroll time frame back one page	Anytime on Time-Series Graph screen
Ctrl + >	Scroll time frame forward one hour	Anytime on Time-Series Graph screen
Ctrl + <	Scroll time frame back one hour	Anytime on Time-Series Graph screen
Ctrl + Shift + Up arrow	Prior graph	Anytime on Time-Series Graph or Scatter Plot screen
Ctrl + Shift + Down arrow	Next graph	Anytime on Time-Series Graph or Scatter Plot screen
Ctrl + Up arrow	Prior series	When a data series is highlighted
Ctrl + Down arrow	Next series	When a data series is highlighted
Home	Deselect all series	When a data series is highlighted
F5	Refresh graph	Anytime on the Time-Series Graph screen
Up arrow	Prior graph	When graph name box is in focus
Down arrow	Next graph	When graph name box is in focus
Up arrow	Prior record	When record is selected in data grid
Down arrow	Next record	When record is selected in data grid